

WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

CIN: U85110WB2008SGC126373

Regd. Off. : Swasthya Sathi, Swasthya Bhawan Complex, GN-29, Sector-V, Salt Lake, Kolkata – 700 091

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No.: WBMSC/ENGG/2707/22/11923

Date: 27.12.2025

NOTICE

Online applications are invited from the eligible candidates for filling up the vacancies in the following categories of contractual posts as detailed below.

CATEGORY - A

1. Name of post: Assistant Engineer (Civil).

2. Number of vacancies: 4 (Four) [UR-1, ST-2, EWS-1]

3. Minimum Educational Qualification:

- i) B.E/ B.Tech (Civil Engineering) from a Govt. recognized University or Institute.
- ii) Should be conversant in work with the application of computer and knowledge of Auto-Cad is essential.
- iii) The candidate should be conversant with common Civil Engineering software tools like CAD/STADD etc.

4. Post Qualification Work Experience:

- i. At least 3 years' post qualification working experience acquired during the last 05 (Five) years in Civil Engineering, related to planning, designing & construction of building and operation and maintenance of civil & allied works. Knowledge of e-tendering and other Govt. formalities are preferable.
- ii. Work experience will be counted only if the candidate has experience in works of civil construction/maintenance, repair/expansion of buildings and related infrastructural works.
- iii. Candidate should have experience in preparation of estimates & related design & checking of Bill of Quantities & billing process.

5. *Age limit: As detailed below.

6. Remuneration: Initial Pay structure will be Rs.56,100/- per month + DA & HRA as admissible, along with the provision of enhancement on annual renewal, as per policy determined by the Finance Dept, Govt. of W.B.

7. Job Description:

- i. Remain at Site throughout the period of work.
- ii. Preparation & checking of Design, Estimates, Tender & Bid documents.
- iii. Supervision of works.
- iv. Monitoring the works especially major items in all cases.
- v. Issuing instruction as per requirement of work & taking necessary action in case of violation of construction parameters and modalities.

- vi. Monitoring quality and progress of work in accordance with schedule and checking quality of materials as per specification during all site visits.
- vii. Checking Bills for payment.
- viii. Maintaining liaison with all other officials at the field level.
- ix. Any Other work that may be assigned to him/her from time to time.

CATEGORY-B.

- 1. Name of post:** Sub-Assistant Engineer (Civil).
- 2. Number of Vacancies:** 10(Ten) [UR-3, SC-2, ST-1, OBC-A-1, OBC-B-1, EWS-1, PWD (Deaf & Hard of Hearing)-1]
- 3. Minimum Educational Qualification:**
 - i) 03 (Three) years Diploma in Civil Engineering from a Govt. recognized University or Institute.
 - ii) Should be conversant in work with the application of computer and knowledge of Auto-CAD is essential.

4. Post Qualification Work Experience:

- i. At least 3 years' post qualification work experience acquired during the last 05 (Five) years in civil construction/maintenance, repair/expansion of buildings and related infrastructural works.
- ii. Candidate should have experience in preparation of estimates / related design & preparation of Bill of Quantities & billing process.

5. *Age limit: As detailed below.

- 6. Remuneration:** Initial Pay structure will be Rs.35,800/- per month + DA & HRA as admissible along with provision of enhancement on annual renewal, as per policy determined by the Finance Dept, Govt. of W.B.

7. Job Description:

- i. Remain at Site throughout the period of work.
- ii. Preparation of Design & Estimates.
- iii. Supervision of works.
- iv. Issuing instruction as per requirement of work & taking necessary action in case of violation of construction parameters and modalities.
- v. Checking quality of work and materials at the site visits.
- vi. Checking Bills for payment.
- vii. Any Other work that may be assigned to him/her from time to time.

CATEGORY-C.

- 1. Name of post:** Sub-Assistant Engineer (Electrical).
- 2. Number of Vacancies:** 2(Two) [UR-1, OBC-B-1]

3. Minimum Educational Qualification:

- i) 03 (Three) years Diploma in Electrical Engineering from a Govt. recognized University or Institute.
- ii) Should be conversant in work with the application of computer and knowledge of Auto-CAD is essential.

4. Post Qualification Work Experience:

- i. At least 3 years' post qualification work experience acquired during the last 05 (Five) years in the field of installation and maintenance of equipment like HT Switch gear, LT Switchgear, Transformer, Diesel Engine Power Generator, HVAC system, Fire safety, Lift, UPS, Solar Power Generator, Building Wiring, Fixtures and Appliances etc.
- ii. Should have experience in Low, Medium and High Voltage works and testing of works.
- iii. Should have experience in estimation, preparation & checking of Bills and overall supervision of works.

5. *Age limit: As detailed below.

6. Remuneration: Initial Pay structure will be Rs.35,800/- per month + DA & HRA as admissible along with provision of enhancement on annual renewal, as per policy determined by the Finance Dept, Govt. of W.B.

7. Job Description:

- i. Remain at Site throughout the period of work.
- ii. Preparation of Design & Estimates of electrical works including Air Conditioner, Fire fighting Equipment, Lift, Lightning Conductor.
- iii. Supervision of works including testing.
- iv. Issuing instruction as per requirement of work & taking necessary action in case of violation of construction parameters and modalities.
- v. Checking quality of work and standard of materials at the site visits.
- vi. Checking Bills for payment.
- vii. Any Other work that may be assigned to him/her from time to time.

***Mandatory requirement for all the above 03 (Three) categories**

A) Age Limit :

Not more than 35 years as on 01.01.2026 . The upper age limit is relaxable by 5 years for SC and ST candidates of W.B., by 3 years for OBC (A & B) candidates of W.B. and upto 45 years for persons with disability of 40% and above as per Govt. Rules.

B) Language Proficiency:

The candidate must have the ability to read, write & speak in Bengali and good presentation skill (read & write) in English. The Proficiency in reading, writing and speaking in Bengali will be examined through a practical test at the time of interview.

General information & instruction for the applicants:

1. The engagement will be made on contractual basis renewable annually based on satisfactory performance, upto the age of 60 years.
Contractual engagement may be terminated because of involvement in criminal case/misconduct/delinquency/incapacitation etc. and one may opt out of the engagement at his /her own after serving due Notice.
2. **Procedure of Selection:** (A) Computer Based Test (MCQ type in English) to be held preferably in Kolkata/ adjacent location, tentatively in the first week of February,2026.
(B) Verification of original testimonials (C) Interview along with proficiency test in Bengali Language
3. The applicant must be an Indian citizen.
4. Candidates seeking reservation must upload the relevant certificate issued by the competent authority of Govt. of West Bengal in the online application. Certificates in respect of OBC Categories must be consistent with the list of OBC communities as per the latest Notifications issued by BCW Dept., Govt. of W.B. in 2025. Candidates awarded certificates from states other than West Bengal will not be considered for reserved vacancies and age relaxation.
5. **Only on-line Applications should be submitted through www.wbmsc.gov.in / www.wbhealth.gov.in by clicking the link contained in the websites within the specified timeline**.**
6. Application fee of **Rs. 210/-** (non-refundable) to be paid by the candidate through online **Payment Gateway** contained in the portal.
7. Application forms not properly filled in or incomplete in any respect are liable to be cancelled. If the personal details furnished in online application by the applicant differ from the original testimonials, that application shall be liable to be cancelled.
8. The essential criteria mentioned are the minimum and mere possession of the same does not entail the candidate to claim selection.
9. Period of Experience must be obtained after acquiring required minimum essential academic qualification and will be calculated upto the date of this Notification.
10.
 - a) Hard copy/print copy of the online application form (printed within the last date of on-line application) should be retained by all applicants for document verification purpose. Without print out of application form, no candidate will be entertained for verification of original testimonials by the authority at the time of interview;

b) Proper signature, photograph (as stipulated), certificate as regards reservation, proof of identity must be uploaded at the time of online application.

11. On-line registration number, Application ID and relevant password should be retained by all applicants for future reference. WBMSCL will not be liable to give any information regarding the on-line registration number in future.

12. **** Start date of Application: 02 January,2026 at 10.00 a.m;**

13. ****Last date of submission of application: 15th January,2026 at 11.55 p.m;**

14. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of selection process.

15. The discretion of the competent authority regarding the recruitment is final.

16. All the applicants are hereby advised to check the website on daily basis for further notification and updates as issued from this Office from time to time.

17. No TA/DA will be admissible during the entire recruitment process.

18. The competent authorities may cancel the recruitment process at any stage of the selection process.

19. Misrepresentation or suppression of facts will lead to cancellation of application .

Annexure-A

Before applying online candidates will be required to have the following pre-requisites as per the specifications given below:

Uploading of Photograph and Signature:

Photograph Image

- Photograph must be a recent (not older than 3 months) passport size colour picture of blue/ white background in jpg / jpeg format (80kb to 200kb).
- If wear glasses make sure that there are no reflections and eyes can be clearly seen. Caps, hats and dark glasses are not acceptable.
- Religious headwear is allowed but it must not cover the face.
- Size of file should be between 80kb–200 kb
- Same photograph must be produced at the examination hall for verification.

Signature Image

- Signature must be in English language with black/blue ink pen in jpg / jpeg format.
- Size of file should be between 80kb to 200kb
- Signature in CAPITAL LETTERS shall NOT be accepted.

Caste & Category Certificate regarding reservation

- Issued by Govt. of W.B. as per rules.
- **Proof of Identity-** Pan Card/ EPIC/ Driving License/ Passport
 - **N.B. Blurred /illegible/improper uploaded documents will be rejected**

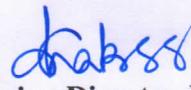
The applicants must have to produce the following documents at the time of interview for verification:

- i) **Proof of Date of Birth/Age:** Copy of Birth Certificate/Admit Card of 10th grade/ Certificate of 10th grade.
- ii) **Proof of Identity:** Copy of PAN Card/ Driving License / Voter ID card /Valid Passport.
- iii) **Proof in support of reserved category:** Copy of valid certificate regarding claim for SC/ST/OBC-A/OBC-B/EWS/PWD.
- iv) **Proof of Address:** Copy of Driving License / Voter ID card (complete address must be mentioned) / Valid Passport.
- v) **Proof of Educational Qualification whichever is applicable:** Copies of both sides of Mark sheets (all Final Certificate), and Certificates to be provided in sequence of 10th Class (or Madhyamik), 12th Class or Higher Secondary, Diploma, Graduation or Bachelor Degree, Post-Graduation and others.
- vi) **Proof of Working Experience:** Copies of experience certificate issued by the concerned employer.

(C) It must be noted that correct, valid and active email id and mobile number should be provided for future correspondences via e-mail. Request for further rectification will not be entertained.

HELP DESK FACILITY

Toll free number- +91-7996108777 which will be functional from 9.00 a.m. to 6 p.m.
Email- recruitment@wbsc.gov.in


**Managing Director, WBMSC
& Senior Special Secretary to the Govt. of W.B.
H&FW Dept.**