

WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

CIN: U85110WB2008SGC126373

Regd. Off. : Swasthya Sathi, Swasthya Bhawan Complex, GN-29, Sector-V, Salt Lake, Kolkata – 700 091
Phone: 033-40340303, Fax: 033-40340400 • Email: info@wbmsc.gov.in • Website: www.wbmsc.gov.in

Memo No. HFW-41014(99)/18/2022-WBMSCL SEC-Dept. of H&FW/3550

Date: 13.05.2022

Employment Notice

West Bengal Medical Services Corporation Limited invites online applications from retired Fire Officer /Station Officer /Sub-Officer from West Bengal Fire and Emergency Services/Central Government/ Autonomous bodies/ CISF / Defence/ PSU for engagement of Consultant (Fire) on purely contract basis initially for 1 (one) year.

The Terms of Reference for engagement of Consultant (Fire) is as under:

Qualifications:

- i) A degree from a recognised university;
- ii) Should have completed Sub-Officer's Course from National Fire Service College, Nagpur.
- iii) Should possess professional knowledge and experience of mandatory requirements of providing fire protection and prevention in high rise business buildings /hospital buildings as per National Building Code and Bureau of Indian Standard,

or

A degree of Engineering (Fire) from a recognised University / Institution or its equivalent.

Duties & Responsibilities: Candidates should be aware of the procedures for handling fire-fighting equipment, fire cylinders, fire fighting installations preferably in the hospitals and Medical Colleges. He will be responsible for designing of the emergency action plans and evacuation procedures based on physical inspection of potentially sensitive areas of Hospitals and Medical Colleges to meet the statutory requirements of fire safety, execution of emergency procedures during fires, maintaining updated emergency contact numbers(Fire stations), overseeing /arranging conduct of fire safety Audit and training program for the employees of the company , maintenance of occurrence book, log book, test register, complaint register and other report and also disseminating information to staff and public making them aware of fire safety measures , equipment and Dos & Don'ts.

Consolidated Remuneration: Consolidated remuneration to be fixed on Last pay drawn minus pension in terms of Memorandum of Govt. of W. B, Finance (Audit) Department, vide no. 6472-F [P2] dated: 02.12.2019.

Age: Should not exceed 62 years as on the date of application.

Terms and Conditions:

- i) Competent authority reserves the right to withdraw the selection process and also the right to reject any or all applications received without assigning any reasons or giving notice etc.
- ii) This contractual engagement is whole time and private practice of any kind is prohibited.
- iii) He/ She can be posted at HQ or any other office under WBMSCL.
- iv) Candidate should not have been convicted by any court of law.
- v) If any declaration given or any information given by the candidate proved to be false or if the candidate is found to have wilfully suppressed any material information, he/she shall liable to be removed from service and such action to be taken as the competent authority may deemed fit.
- vi) Candidate should be physically and mentally fit in all respects.
- vii) Candidates are liable for termination from contractual service in the event of unsatisfactory performance.
- viii) Decision of the competent authority regarding selection of candidates will be final no representation will be entertained in this regard.

Intending Candidates should apply online in the prescribed application format duly filled in, two original colour passport-size photographs, self-attested photo copies of date of birth, work experience, qualifications, Last pay Slip, Pension Payment Order, Aadhar card and PAN Card and send through email only at [wbmsclrecruitment@gmail.com](mailto:wbm sclrecruitment@gmail.com) / info@wbmsc.gov.in by **23.05.2022**. Please visit the website at www.wbmsc.gov.in to download the prescribed Application Form and other details.



**Managing Director, WBMSCL, &
Senior Special Secretary to the Govt. of W.B,
H&FW Department**



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Application form for the post of Consultant (Fire)

Applicant's Information

Name in full: _____

(In Capital Letter)

Address for communication with PIN Code: _____

_____ PIN Code: _____

Permanent Address: _____

_____ PIN Code: _____

Contact no. : _____ Email: _____

Date of Birth: _____ Date of Retirement: _____

Designation from the post from which retired and the name of the Organization : _____

Details of Last Pay drawn:

Basic Pay Rs. _____ D.A _____ H.R.A _____ Other Allowances _____

Pay Matrix level/Scale of Pay/Grade Pay (Pre-Revised) _____

Academic & Professional Qualifications

Sl no.	Name of the Examination	University/Institute/Board	Year of Passing	Class/Division	Percentage of Marks

Work Experience

Brief description of responsibilities held:

Self Attested Certificates & Documents in support of candidature

Self attested
passport sized
photograph to be
affixed

Self Attested Certificates & Documents in support of candidature

1. _____
2. _____
3. _____
4. _____
5. _____

Disclaimer & Signature

I certify that the above information is true to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information furnished in my application may cancel my candidature.

Signature: _____

Date: _____