



# WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly owned by the Government of West Bengal)

Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700 091.

## NOTICE INVITING TENDER

### FOR

Civil Work & Partition Wall with Door, Sliding Door at Third Floor Microbiology Department (Serology Lab) of Academic Building at Rampurhat Medical College, Rampurhat, Birbhum

(BID Reference No. : WBMSCL / NIT-45/2020, Dated – 13.05.2020)

# WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata- 700091

Phone: 033-4034-0300 ♦ Email: info@wbmsc.gov.in ♦ website:www.wbmsc.gov.in

I.T.B. No. : WBMSCL / NIT- 45/2020

Dated: 13.05.2020

Managing Director, WBMSCL invites sealed bids through offline from the bonafide, resourceful and reliable experienced suppliers in West Bengal for:

## Civil Work & Partition Wall with Door, Sliding Door at Third Floor Microbiology Department (Serology Lab) of Academic Building at Rampurhat Medical College, Rampurhat, Birbhum

Sl. No.	Name of the Work	Earnest Money (INR)	Period of Completion	Name & address of the Office
01.	Civil Work & Partition Wall with Door, Sliding Door at Third Floor Microbiology Department (Serology Lab) of Academic Building at Rampurhat Medical College, Rampurhat, Birbhum	The Successful Bidder will have to deposit earnest money Rs. 1690.00 (Rupees One Thousand Six Hundred and Ninety only) (In the form of DD from a scheduled bank drawn in favour of "West Bengal Medical Services Corporation Ltd") at the time of executing of formal agreement as per rules.	7 (Seven) Days	Managing Director, West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake,

1. The details may be available at Notice Board of WBMSCL & website [www.wbmsc.gov.in](http://www.wbmsc.gov.in) and to be submitted (offline) on or before 12.00 PM 21.05.2020. The bidders should produce all the credential in original to the office of undersigned for verification at West Bengal Medical Services Corporation Limited, Rampurhat Government Medical College, Rampurhat.

### 2. Eligibility Criterion for participation in the tender

i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of the tender

**N.B.:-** Similar nature of work as per BOQ, Estimated amount, Gross bill value, Date of completion of project & detail communicational of Client must be indicated in the Credential Certificate. Payment Certificate will not be treated as credential.

ii) **Credential certificate issued by the competent authority of any State / Central Govt., State / Central Govt. Undertaking, Statutory / Autonomous bodies constituted under the Central / State statute, on the executed value of completed / running work will be taken as credential.**

iii) All intending Bidders are required to produce current Tax return (for the assessment year as applicable) as submitted along with PAN, GST Registration Certificate as applicable (to be documented through e-filing).

iv) Registered Partnership deed should be furnished (for partnership firm only) along with Power of Attorney to sign on the tender documents (if required) and the company shall furnish the Article of Association and Memorandum (to be documented through e-filing).

vii) Joint Venture will not be allowed.

3. The details of the MCH is provided below:

S.I.No.	Location of Work	Place
1	Rampurhat Government Medical College	Rampurhat

4. The quoted rate by the bidder will remain valid for a period not less than 120 days (One hundred Twenty days) from the date of receiving of Work Order of above mentioned job. If the Bidder withdraws and change the quoted rate during this period, his Earnest Money Deposited will be forfeited.
5. No Mobilization Advance / Secured Advance will be allowed.
6. Prospective applicants note carefully the minimum qualification criteria as mentioned in instruction to bidders before tendering the bids.
7. No Conditional Bid / Tender will be accepted under any circumstances.
8. Before Submitting the Documents each page of the tender documents are to be signed by the Bidder/ owner/ partner / authorized signatories having legal authority to do so, failing which the Bid will be treated as informal.
9. The employer reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

10. **IMPORTANT INFORMATION:-**

DATE & TIME SCHEDULE:

Date of upload on Website	21.05.2020
Last date of Submission of Quotation	21.05.2020 up to 12.00 P.M.
Date of Opening of Quotation	21.05.2020 at 01.00 P.M.

LOCATION OF CRITICAL EVENTS:

**Bid Opening:** "West Bengal Medical Services Corporation Limited, Rampurhat Government Medical College, Rampurhat". Interested bidder may be presented at West Bengal Medical Services Corporation Limited, Rampurhat Government Medical College, Rampurhat during opening of bid. Managing Director, West Bengal Medical Services Corporation Limited may call open bid /sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender. **Submission of tender through Post will not be accepted. Tender has to be submitted by the agency or his authorized representative.**

11. In case of any unscheduled holiday on the aforesaid dates [Sl. (v)], the next working day will be treated as schedule / prescribed date for the same purpose.
13. The successful Bidder shall have to execute Formal Agreement with West Bengal Medical Services Corporation Limited within 7(Seven) days from the issuance of Provisional Work order.
14. The Bidder has to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT. The costs for visiting the working site shall be at the bidders own expense.
15. If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.
16. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered as

non-responsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

18. Before issuance of Letter of Acceptance / Provisional Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so submitted if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Provisional Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.
19. In case of Ascertaining of Authority at any stage of application or execution of work, necessary registered Power of Attorney is to be produced.
20. The Earnest Money may be forfeited if:-
  - a) The Bidder withdraws the Bid during the period of Bid validity.
  - b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
  - c) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were submitted & dully signed by the Bidder are incorrect/ manufactured/fabricated.
21. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence;-
  - a) Notice Inviting Quotation
  - b) Special Terms and Conditions
  - c) Financial Bid

**The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.**

**Sd/-  
Managing Director, WBMSCL  
& Commissioner, Health & F W Department**

**INSTRUCTION TO BIDDERS**  
**SECTION – A**

**A-1.**

**Technical Bid:**

- i) NIT
- ii) Forms (As mentioned in the NIT, Section-B)
- iii) Last three years Income Tax return (for the assessment year as applicable), PAN, GST
- iv) Tax receipt challan.
- v) Registered Deed of partnership Firm.
- vi) Trade License from the respective Municipality/Panchayet etc.
- vii) Requisite Credential Certificate as mention in Clause [2(i)] of this N.I.T.

**Financial Bid:**

- viii) The rate of all Spare Parts will be quoted in the given format (Annexure-1) of Item rate BOQ on letter head of the intending bidder.
- ix) The bidder should be quoted the rate (Inclusive of all taxes, charges, labour charges, transportation cost etc.) of all items specified site wise in Annexure-I, Section-B, otherwise the bid will be treated as cancel.

**Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected.**

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Sl. No.	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	Current Income Tax return (for the assessment year as applicable) , PAN, GST Registration Certificate & Professional Tax receipt challan
B.	Company/Firm Details	Company/Firm Details – I	<ol style="list-style-type: none"> <li>1. Contractors shall have valid electrical contractor license from the Directorate of Electricity, Department of Power Trade</li> <li>2. License from respective Municipality / Panchayet etc.</li> <li>3. For Electrical items, the bidders must have one full time engaged supervisor having SCC parts 1,2,4,6a,7a &amp; 11</li> </ol>
C.	Credential (in applicable cases)	Credential	1. Documents of Credential (in the form of work completion certificates with work order) as mentioned in Clause No. [2(i)]

**B. Technical proposal**

- i. Opening of Technical proposal: - Technical proposals will be opened by the Managing Director, West Bengal Medical Services Corporation Limited and his authorized representative.
- ii. Intending bidders may remain present if they so desire.

**C. Financial proposal**

- i) The financial proposal should contain the following documents in the Bill of quantities (BOQ) in Annexure (I). The contractor is to quote the rate in the space marked for quoting rate in the BOQ and quote the rate item wise in annexure (I). WBMSCL reserves the right to purchase the above mentioned items either in phase wise manner or as a whole whichever is required throughout the whole year during bid validity days in the same rate and same terms & condition.

**PENALTY FOR SUPPRESSION / DISTORTION OF FACTS OR SUBMISSION OF INCORRECT INFORMATION:**

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the submitted copies or if there is any suppression of facts, the bidder will be suspended from participating in the tender on e- Tender platform and also offline tender for 3 (three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED may take appropriate legal action against such bidder.

**AWARD OF CONTRACT**

The Tender Inviting Authority reserves the right to accept or reject any bid and to cancel the tender inviting process and reject all bids at any time and prior to the Award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/email.

The notification of award will initiate the execution of agreement.

The Agreement in prescribed composite Tender Form will incorporate all agreements between the Tender Accepting Authority and the successful Bidder.

**General Terms and Conditions:**

1. No interest is payable on this deposit. The earnest money deposited by successful bidder will be converted to Security deposit. Balance security deposit to cover 10% of the bill amount will be recovered from each running bill & final bill. Performance guarantee as well as security deposit shall be refunded to successful bidder / lowest bidder after successful completion of Defect Liability Period of 1(one) year. No interest is payable on this deposit. If the approved party fails to execute the agreement deed within the specified date, the earnest money will be forfeited. The Managing Director of the WBMSCL or any other person(s) authorized by him on his/her behalf reserves the right to accept any tender, in full or in part, or reject any or' all the bids without assigning any reasons thereof and no correspondence in this respect will be entertained.
2. The price to be quoted in Indian Rupee only.
3. No interest will be payable against Earnest money or Security Deposit.
4. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
  - (a) Are properly signed.
  - (b) Conform to the terms and conditions, and specifications.
5. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
6. The Bidder whose bid is accepted will be notified of the award of contract. The terms of accepted offer shall be incorporated in the purchase order.
7. **Payment will be made according to the availability of fund from the concerned source. No claim, whatsoever, for delay in payment if any will be entertained**
11. Enclosure: BOQ (Annexure-1) & Section – B(Forms I to IV)

Sd/-

**Managing Director, WBMSCL  
& Commissioner, Health & F W Department**

**SECTION-B**  
**ANNEXURE - I**  
**SCOPE OF WORK**  
**BILL OF QUANTITY**

**BOQ of Civil Work & Partition Wall with Door, Sliding Door at Third Floor Microbiology Department (Serology Lab) of Academic Building at Rampurhat Medical College, Rampurhat, Birbhum**

Sl. No.	Description of Items	Total Quantity	Unit	Rate in Rs (Including all taxes)	Amount in Rs.				
1	Supplying profiles of required section made of Aluminium Alloy Extrusions conforming to IS: 732-1983 and IS: 1285- 1975; Anodized (with required film thickness and specified colour / natural) matt finished conforming to IS: 1868-1983 for fabrication of composite door, sliding & casement windows, partitions, formed of basic sections of any ISI embossed / certified make and brand as per direction of Engineer - In- Charge. (Payment will be made on finished length of the work).	9.20	Mtr.	356.33	3278.22				
	(A) In 10-12 Micron thickness Anodizing film								
	<b>II) Coloured</b>								
	<b>k) Movable door shutter.</b>								
	i) Door frame. (Top & sides).								
	ii) Shutter :								
	Top rail.					2.40	Mtr.	359.72	863.33
	Bottom rail.					2.40	Mtr.	550.89	1322.15
	Lock rail.					4.40	Mtr.	452.48	1990.91
	<b>j) Fixed partitions.</b>								
	i) Top , bottom & side member.					24.20	Mtr.	552.03	13359.02
	ii) Intermediate member.					5.70	Mtr.	574.65	3275.50
2	Labour charge for fabrication and installation of composite door, window, partitions made from anodized extruded alloy aluminium sections for the following units:-	4.85	Sqm.	1462.64	7093.81				
	(B) Partly glazed partly panelled or fully glazed single leaf aluminium swing door made of extruded and anodized alloy aluminium sections, fabrication including cutting to proper shape and size, drilling and aligning, fitted with heavy duty hydraulic action floor sping placed in the floor with mending damages,with top pin assembly of approve make and brand, fitted with in built locking arrangement, flush bolt, glazing clips and all other necessary fittings, fixtures, adhesives and joineries, cutting glass of approved make to requisit shape and size fitting with dry set neoprene or EPDM gasketing, cutting to requisite shape and size panel board (prelaminated particle block) fixing them with glazing clips as per drawing, specification and direction of Engineer in charge.								
	Making & Installation charge								
3	Providing and fixing exterior quality Aluminium Composite Panel (ACP) wall cladding on existing Al. /MS frame work with GI brackets, ACP fixed on the existing frame work by folding the edges of ACP panel (Engraving the rear surface of ACP sheet) with CP angles, cleats and stainless Steel screws forming groves at the periphery of ACP panel. Such grooves filled with foam and silicon sealant etc. complete with all materials (but including the cost of silicon sealant), labour, scaffolding and all other incidental charges complete in all respect as per specification and direction of Engineer-in-charge. (Mode of payment is on finished surface area of ACP)	9.80	Sqm	3255.59	31904.82				
	(b) 4mm thick (0.50mm Al. + 3.0mm LDPE + 0.50mm Al. PVDF coating)								
	ACP Board								
4	Supplying 4 lever mortice lock or any approved make and brand as per direction of the Engineer- in -Charge. i) 150 mm.	2	Each	427.59	855.19				
5	Iron butt hinges of approved quality fitted and fixed with steel screws, with ISI mark. (vi) 100mm. X 50mm. X 1.25mm.	4	Each	48.64	194.57				
6	(ii) Door stopper (Anodised aluminium)	2	Each	79.18	158.37				

7	i) Hydraulic door closer of approved quality as per I.S.I. standard fitted and fixed complete. ii) Godrej Hydraulic door closer fitted and fixed complete. (a) Heavy type	1	Each	2334.80	2334.80
8	Anodised aluminium barrel / tower / socket bolt (full covered) of approved manufactured from extruded section conforming to I.S. 204/74 fitted and fixed with cadmium plated screws: (iii) 100mm long x 10mm dia. bolt.	2	Each	59.95	119.91
9	Anodised aluminium D-type handle of approved quality manufactured from extruded section conforming to I.S. specification (I.S. 230/72) fitted and fixed complete: (v) 125 mm grip x 12 mm dia rod.	4	Each	116.51	466.05
10	Supplying EPDM gasket of approved make and brand as per direction of Engineer in charge. iii) weather gasket / wool pile for door vertical.	105.60	Mtr	21.49	2269.64
11	Filling the gap in between aluminium frame & adjacent RCC / Brick/ Stone work by providing weather silicon sealant over 6mm dia backer rod of approved quality as per architectural drawings and direction of Engineer-in-Charge complete. Upto 5 mm depth and 5 mm width	13.35	Mtr	88.23	1177.92
12	Supplying, fitting & fixing granite slabs 15mm to 18 mm. thick with uniform texture & without decorative veins in columns, wall, fascia etc. with 15 mm thick [avg] cement mortar (1:2) including making suitable arrangements to hold the stones properly by brass / copper hooks including pointing in cement mortar (1:2) (1 white cement : 2 marble dust) with admixture of pigment matching the stone shades all complete as per direction of the Engineer-in-charge including cost of all materials, labours, scaffolding, staging ,curing and roughening of concrete surface complete. Area of each Granite slab > 0.6 upto 1.0 square metre. [Using cement slurry at back side of granite @ 4.4 kg/sq.m & white cement slurry for joint filling @ 1.8 kg/sq.m]	0.765	Sqm	2606.28	1993.81
13	Supplying, fitting and fixing pillar cock of approved make. f) (i) CP Pillar Cock with 200 mm extended Lever Handle (Equivalent to Code No. 5031 & Model - FLORENTINE of JAQUAR or similar brand).	1	Each	1196.81	1196.81
14	Supplying, fitting & fixing UPVC pipes A- Type and fittings conforming to IS:13592-1992 with all necessary clamps nails, including making holes in walls, floor etc. cutting trenches in any soil through masonry concrete structures etc if necessary and mending good damages including joining with jointing materials (Spun Yarn, Valamoid/Bitumen/M-Seal etc) complete. A) UPVC Pipes: (iii) 160 mm. Dia. c) Bend 87.5 degree (iii) 160 mm. Dia. d) Shoe (iii) 160 mm. Dia.	4.75	Mtr.	548.63	2606.00
		5	Nos.	457.00	2285.02
		1	Nos.	345.02	345.02
15	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : (a) On timber or plastered surface : With other than hi-gloss of approved quality- (iii) One coat (with any shade except white) inside of Room Final Coat	72.34	Sqm.	54.30	3927.89
16	Supplying Signage board as per direction of the Engineer-in-charge.Payment of concrete and painting to be made separately. 3 Nos. Signage	3.00	Each	463.79	1391.38
				<b>Total Estimated Cost =</b>	84410.12
				<b>Total Estimated Cost Say=</b>	84410.00
<b>(Rupees Eighty Four Thousand Four Hundred and Ten Only)</b>					

**Note: All Rates are Inclusive All Taxes and Duties.**

**Agreed to do the work "At Par Rate" / .....% Below of the schedule rate / .....% Above of the schedule rate**

# SECTION – B

## FORM-I

### Details of the Bidder

1. Name of the Bidder .....
2. Address of the Bidder .....
3. Telephone Number .....
- Land Line Number.....
- Mobile Number.....
4. Pan (Enclose Copy).....
5. GST Registration (Enclose Copy).....
6. Licence No. / Registration No. & Valid date .....
7. **Experience Details :**

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished above by me / us is true and correct. I / We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date:.....

Place:.....

**Signature of the bidder Seal**

FORM –II

**B.1.PRE-QUALIFICATION APPLICATION:**

To,  
Managing Director,  
West Bengal Medical Services Corporation Limited

**Ref:** - Tender \_\_\_\_\_  
for \_\_\_\_\_ work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**N.I.T. No:** \_\_\_\_\_, **Dated –** \_\_\_\_\_ **of West Bengal Medical Services Corporation Limited**

Dear Sir,  
Having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & Corrigendum(if any), I/we hereby submit all the necessary information and relevant documents for evaluation

The application is made by me / us on behalf of \_\_\_\_\_

In the Capacity \_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith. We are interested in bidding for the work(s) given in Enclosure to this letter.

**We understand that:**

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

**Enco: - e-Filling:-**

- 1. Statutory Documents.
- 2. Non Statutory Documents.

**Date: -**

\_\_\_\_\_  
**Signature of applicant including title**  
and capacity in which application is made.

FORM- III

**B.3. STRUCTURE AND ORGANISATION.**

B.3.1. Name of applicant:: \_\_\_\_\_

B.3.2. Office Address:: \_\_\_\_\_

\_\_\_\_\_

Telephone No.:: \_\_\_\_\_

Fax No. :: \_\_\_\_\_

B.3.3. Name & address of Bankers:: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**B.3.4. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.**

**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Date:

\_\_\_\_\_  
**Signature of applicant.**  
Including title and capacity in which application is made.

## FORM- IV

Print out in Agency's Letter head as stated below

### DECLARATION BY THE TENDERER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed work referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

We declare that I/We in the capacity of individual/ as a partner of a firm not debarred in the last financial year.

I/We also agree to procure tools, plants and others as per requirement, at my/our cost required for the work.

**Date:**

Signature of Bidder

Postal address of the Tenderer

**Name of the Firm with Seal**