



## **NOTICE INVITING e-TENDER**

**West Bengal Medical Services Corporation Limited  
Swasthya Sathi  
GN-29, Salt Lake, Sector-V  
Kolkata-700091**

Phone No (033) 40340307/20  
E mail: [procurement@wbmsc.gov.in](mailto:procurement@wbmsc.gov.in)

**Tender Ref. No. : WBMSCL/NIT-172 /2018**

**Dated: 29.08.2018**

Managing Director, WBMSCL invites sealed bids through electronic tendering (e-Tendering) for the work of **Tele-cobalt source change / replacement in Theratron 780C machine, (Sl. No. 241) installed at Department of Radiotherapy, Medical College Hospital, 88, College Street, Kolkata – 700073** from the bonafied, resourceful and reliable experienced Contractor.

1. West Bengal Medical Services Corporation Limited (WBMSCL) has been requested by the Government of West Bengal for the work of **Tele-cobalt source change / replacement in Theratron 780C machine, 51. No. 241 installed at department of Radiotherapy, Medical College Hospital, 88, College Street, Kolkata – 700073** to be supplied to various healthcare establishments of the Govt. of West Bengal.
2. WBMSCL hereby invites bids from eligible and qualified Tenderers for the supply for the work of **Tele-cobalt source change / replacement in Theratron 780C machine, 51. No. 241 installed at department of Radiotherapy, Medical College Hospital, 88, College Street, Kolkata – 700073** as per Scope of Work.
3. Intending Tenderer may download tender documents and submit e-bid in the website: **wbtenders.gov.in**. Non statutory documents, Bid-A & Bid-C are to be submitted concurrently.

**Sd/-  
Managing Director**

## Table for Important Dates

Sl. No.	Items	Publishing date(s)
1.	Date of uploading of N.I.T. Documents (online)/ Date of Issue	30.08.2018
2.	Documents download start date (Online)	30.08.2018
3.	Date of <b>Pre bid Meeting</b> with the intending Tenderers in the Conference Hall of <b>West Bengal Medical Services Corporation Limited</b>	07.09.2018 at 12:30 PM
4.	Bid submission start date (On line)	10.09.2018
5.	<p>Bid submission closing (On line)</p> <p>Bid submission includes:</p> <p>i) Non statutory documents to be submitted under <u>My Space</u> (Each sub-category item should be in multiple page single PDF file)</p> <p>ii) BID – A (Should be in multiple page single PDF file)</p> <p>iii) BID – B (Should be in multiple page single PDF file)</p> <p>iv) BID – C (BOQ and the Statement of Breakup of Duties and Taxes &amp; Prices of consumables, spares etc.)</p> <p>Detailed list of documents annexed at Section V Check-List Form</p> <p>Non-statutory document (document uploaded in <u>My Space</u>), Bid – A &amp; Bid – B constitute the technical bid and Bid – C is the financial bid.</p> <p><i>Any wrong or misleading information provided by the Tenderer during submission of bids shall lead to summary cancellation of bid and may lead to blacklisting in WBMSCL for at least 5 years.</i></p> <p><b>Each scanned documents should have an index page indicating the name of the documents enclosed with Page no.</b></p>	18.09.2018; up to 5:00 p.m.
6.	<p>Last date of submission of all hard copies of the documents uploaded in e-tender during bid submission <b>except BOQ</b> at the registered office of WBMSCL in two separate envelopes,</p> <p>i) <b>In one envelope:</b> Earnest Money Deposit ( Demand Draft / Pay Order / Bank Guarantee)</p> <p>ii) <b>In the other envelope:</b> The hard copies of the uploaded documents (<b>except BOQ</b>) arranged in the same sequence as given in the Check List and copy of acknowledgement generated by e-tender portal against the documents uploaded during bid submission. All the documents should be appropriately flagged.</p>	20.09.2018; up to 5:00 p.m.
7.	Bid opening date for Technical Proposals (Online)(Bid A & B)	20.09.2018; after 5:00 p.m.
8.	Bidders to remain present at WBMSCL office, Kolkata for	To be notified later

	identification of the documents for the technical bid evaluation	
9.	Functional demonstration of the equipment	To be notified later
10.	Submission of non-statutory Wanting document (if any)	To be notified later
11.	Opening of Financial Bid	To be notified later

- No tender will be accepted after due date and time.
- The tenderer or his representative may remain present at the time of opening provided they bring with them letters of authority from the corresponding tenderers.
- In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for the purchaser, the tenders will be opened at the appointed time and place on the next working day.

[1] Complete information should be given indicating among other things, facilities required for installation such as electric power supply, ventilation, ducting, minimum area required for housing the unit along with its control panel and optimum climatic condition for operating the system etc.

**The details of the cost for the work should be quoted in Bid C of the tender in the following manner:-**

- All inclusive cost for Tele-cobalt source change / replacement in Theratron 780C machine at Medical College Hospital, Kolkata – in BoQ
- Breakup of the cost such as freight, insurance, installation, charges on road permit, transportation upto site of installation, bank charges and any other charges whatsoever may be given in Form - 7;

[2] Earnest Money Deposit of 2,50,000 (Rupees Two Lakh Fifty Thousand Only) must be submitted online in the e-tender portal (wbtenders.gov.in)

[3] The Earnest Money Deposit will be returned to the tenderer if the tender is not accepted. In case the tender is accepted, EMD will be retained till the execution of the contract. No interest will be paid on EMD by WBMSCL.

[4] Successful tenderer will have to enter into a contract for transportation, installation & commissioning of the Radioactive to the hospital as per Scope of work for the tender.

[5] Bank guarantee being 10% of the total value of work towards satisfactory performance and services will have to be submitted by the successful tenderer in the prescribed **Format 5** within 14(fourteen) days from the date of issue of award of contract by WBMSCL. An agreement will be signed after submission of the PBG. The bank guarantee shall remain valid for 1 year and will be released on completion of work in all respect and to the satisfaction of WBMSCL.

[6] **Payment terms will be as follows:**

- Payment for Indian origin items or foreign origin located within India will be made only on receipt of Satisfactory Installation Certificate (SIC). In this connection, the supplier will submit bill along with CRC (Form 3a) & SIC (Form 3b) respectively for payment after completion of work in all respect and to the satisfaction of WBMSCL

[7] The tender documents are non-transferable.

[8] The rate if accepted will remain valid for 1(one) year from the date of acceptance and variation of the rate is not allowed under any circumstances during the period.

[9] The rate should be quoted both in figure and in words.

[10] The successful tenderer shall have to finish the job as specified in all respect within 60 days.

[11] Incomplete tender not in conformity with the terms and conditions as in this tender notice will be rejected outright.

[12] The undersigned reserves the right either to accept or to reject any or all the tenders without assigning any reason thereof and is not bound to accept the lowest tender.

[13] Decision of the Tender inviting authority shall be final and binding in all cases.

**14. (a) Time for Supplies & Commissioning of work from the date of issuance of Award of Contract**

Scope of Work	Timeline in days
Work of Tele-cobalt source change / replacement in Theratron 780C machine, (Sl. No. 241) installed at Department of Radiotherapy, Medical College Hospital, 88, College Street, Kolkata – 700073	60

**14. (b) Payment Terms**

Work of Tele-cobalt source change / replacement in Theratron 780C machine
<b>II. Payment terms for Manufacturer/Indian Distributor</b>  100 % payment will be made after completion of the specified work in all respect and to the satisfaction of WBMSCL.  <b>Note:</b>  Submission of required Performance Bank Guarantee and signing of Agreement are mandatory for the processing of any Payment.

**15. Performance Security (PS)**  
(In the form of unconditional and irrevocable Bank Guarantee)

Work of Tele-cobalt source change / replacement in Theratron 780C machine
10% of the Bid Value (Validity for 1 year).

**16. Who can Bid (E)**

Work of Tele-cobalt source change / replacement in Theratron 780C machine
AERB Authorized agencies

**17. Service Up time in Warranty & CMC**

Work of Tele-cobalt source change / replacement in Theratron 780C machine
Maximum allowed timeline : 60 days
Penalty for delay in completion of work beyond 60 days Rs 10,000 per week or part thereof

Managing Director  
WBMSCL

## Brief Description of Works

### Scope of Work:

- a) The bidder needs to collect new Tele-cobalt source from BRIT on behalf of Medical College Hospital, Kolkata.
- b) All necessary arrangements to be done for safe transportation of such highly radioactive source from BRIT, Mumbai following all AERB protocols and guidelines to the site of Medical College Hospital, Kolkata using AERB approved transport agency and AERB approved chartered Truck.
- c) AERB approved container to be arranged in which new source to be transported from BRIT, Mumbai to Medical College Hospital, Kolkata and unloaded decayed source from Medical College Hospital, Kolkata to BRIT KOTA / or any other AERB approved centre for safe disposal of decayed source. Certificate of approval for such container from AERB needs to submit along with tender documents.
- d) AERB authorization for such source transportation operation in favour of the bidder is essentially required. Certificate of approval from AERB needs to provide along with the tender documents.
- e) AERB approved service engineers should be available under the Bidder for such operation. AERB license in favour of service engineers need to provide. List of AERB approved engineers under the bidder must be submitted.
- f) The bidder should be eligible and supply source replacement kit which includes recommended pneumatic spare parts of the unit which are essentially required during source replacement.
- g) GSM Tracking system following AERB guidelines must be arranged.
- h) Sufficient previous experience for such Cobalt source change operation is essentially required. The bidder is required to specify number of such Tele-cobalt source change operation done by them in last three years, necessary documents to be submitted.
- i) The bidder must have all necessary tools to handle such source loading / unloading operation.

### **G. Particulars of the existing old Theratron-780 C Machine (for source replacement)**

- Theratron-780 machine
- Sl. No. **241**
- Year of commissioning: 1988
- Daily workload in the Machine: 40 / day (approx)

## Section V. Bidding Forms

# FORM 1

## Tender Form

(To be furnished on non-judicial stamp-paper of Rs. 100/-, affirmed before a First Class Magistrate/  
Notary/ Executive Magistrate)

Date: .....

Bid Reference No.: \_\_\_\_\_

**Name of Contract:** Scope of Work [*Nature of Work*] for the Tele-cobalt source change / replacement in Theratron 780C machine, (Sl. No. 241) installed at Department of Radiotherapy, Medical College Hospital, 88, College Street, Kolkata – 700073.

To  
Managing Director,  
West Bengal Medical Services Corporation Ltd,  
Swasthya Sathi,  
GN- 29, Sector – V, Salt Lake,  
Kolkata - 700 091

Sir,

I/We, the undersigned hereby accept all the terms and conditions of the Bid Reference No.: **WBMSCL/NIT-172 /2018, Dated – 29.08.2018** and its Amendments and Addendum thereto are read and accepted without any modification or condition(s). We now offer to Supply and Commissioning of Medical Equipments for [*Name of the equipment*] for the Hospitals and Medical Colleges of the Govt. of West Bengal in conformity with your above referred document.

We also

1. certify that:

- a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders.
- b) The offered products are in accordance with the required specifications and technical requirements
- c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of 120 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents. However, the prices quoted by us and accepted by WBMSCL shall hold good and remain valid for a period of **1(one)** year from the date of signing of the contract and no additional claims will be made on account of any price variation or fluctuation in market rates. The rate quoted shall remain binding upon us and may be accepted at any time before the expiration of **1(one)** year.
- d) If our bid is accepted, we will submit a performance security within 14 (fourteen) days of issuance of Award of Contract (AOC) in the prescribed format as given in the bid document.

- e) Our company has been incorporated in accordance with the laws of India and governed by them.
- f) Our Company has executed \_\_\_\_\_ nos. of similar works as mentioned under Scope of Work in last 3 years.
- g) We have never been blacklisted by any Government Department/ Agency in India during the last 5 years.
- h) There is no adverse report against the equipment offered by us in any Govt. institution.
- i) We will permit WBMSCL or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the WBMSCL.
- j) All the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, penalties shall be imposed in terms of the bid document.

2. understand that:

- (i) Partial or incomplete bid submission will lead to cancellation of our bid.
- (ii) The tender inviting and accepting authority reserves the right to reject any application without assigning any reason.

**Enclose:**

- 1. Non Statutory Documents/ My Documents
- 2. Statutory Documents (Bid A & Bid B)
- 3. Forms & Annexure duly filled up, signed & notarized (where applicable)

Name.....

In the capacity of.....

Signed .....

Duly authorized to sign the Bid for and on behalf of (if applicable).....

Date.....



## Form 2: CHECK-LIST

[Please fill in and include with your Bid]

**Note 1:** It is essential that all documents in hard copy are to be placed before the Committee and arranged in the same sequence as given in the Check List. All the documents should be appropriately flagged.

**Note 2:** If any document is written in any language other than English, an English translation of the document duly authenticated is to be submitted.

**Note 3:** All the documents mentioned below are essential for qualifying in the technical evaluation.

**Note 4:** After opening of the technical bids, if it is found that any of the documents required to be submitted with the bids is wanting, WBMSCL shall reserve the right to allow late submission of such document at its discretion within a specified time limit.

Non statutory documents to be submitted under My Document				
Sl. No.	Activity	Yes/No/NA	Page No in the Bid	Remark
1	PAN Card			
2	15 – digit Goods and Services Taxpayer Identification Number (GSTIN)			
3	License from Government/ Statutory Authority as applicable OR Registration with the Registrar Of Companies, if applicable.			
4	Performance Statement Form (For the period of last three calendar years ending December 2017) - Form 6 of Section V			
5	ISO certificate			
6	Income Tax returns for assessment Year 2014-2015, 2015-16 & 2016-17			
7	Tender Form as per Form 1			
9	List of similar work executed (self declaration)			
10	Satisfactory Performance Certificate from client(s) in India at least 3 (Three) Number			
11	P/L & Balance sheet 2014-2015			
12	P/L & Balance sheet 2015-2016			
13	P/L & Balance sheet 2016-2017			
BID - A				
Sl. No.	Activity	Yes/No/NA	Page No in the Bid	Remark
14	Earnest Money Deposit (EMD)			
15	AERB authorization certificate for execution of such in favour of the Tenderer			
16	Average Annual Turnover of the Company in medical equipment division during the last 3 Financial Years (2014-15, 2015-16, 2016-17) (in INR) - to be certified by			

	practicing Chartered Accountant as per format given in <b>FORM 8</b>			
17	Declaration of the bidder on letter head that "We agree to submit a copy of the Tender Documents and its Amendments and Addendums thereto duly signed by us in all pages with our seal/ rubber stamp affixed thereto, in token of acceptance thereof."			



## Form 3a: Consignee Receipt Certificate (CRC)

(To be issued by consignee's authorized representative)

[The consignee may issue an additional challan receipt if delivered by courier or transporter]

Date of supply by the Company Person or Courier:	
Name and Address of the Consignee:	
Name of the item supplied:	
Purchase Order / Contract No.:	
Name of the Supplier:	
No. of Units supplied:	
Place of destination (The dept. where the equipment will be actually installed):	
Invoice No. & Date:	
Details of Batch / Serial Numbers, if any of item supplied:	
<p>.....</p> <p>(Signature &amp; Office Seal of authorized representative of Consignees with date )</p> <p>[Name and designation of the signatory to be written capital letter]</p>	
<p>.....</p> <p>(Signature &amp; Office Seal of Head of the Institute / Hospital with date )</p> <p>[Name and designation of the signatory to be written capital letter]</p>	

# Form 3b: Satisfactory Installation Certificate (SIC)



(To be issued by the consignee after successful commissioning of equipment)

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Bid Reference :

Award of Contract Reference :

Description of Equipment/Service :

Date of Commissioning :

This is to certify that the Radioactive source (Cobalt 60) as detailed in the Scope of work of the tender has been received in good condition along with all the standard and special accessories as per bid document.

## Details of Radioactive and accessories etc.

Sl	Description	Quantity	Serial No. / Part No./ Ref no
1			
2			
3			
4			
5			
6			
7			

Signature of Physicist

Signature of Head of the Department

Signature of MSVP

## Form 4: Work Compliance Form

Tenderers must complete the right column of the below table and the compliance confirmation statement as included in Scope of Work

Schedule No. \_\_\_ :

<i>WBMSCL's minimum Technical Requirements</i>	<i>Please fill-in</i>

THE SCOPE OF WORK ARE IN ACCORDANCE WITH THE AERB REQUIREMENT:

YES

NO

ANY DEVIATIONS MUST BE LISTED BELOW:

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## Form 5: Performance Security

*[Insert: No Performance Security shall be requested or the bank, as requested by the successful Tenderer, shall fill in this form in accordance with the instructions indicated]*

Date: *[insert date (as day, month and year) of Bid Submission]*

ITB No. and title: *[insert no. and title of bidding process]*

Bank's Branch or Office: *[insert complete name of Guarantor]*

**Beneficiary:** *[insert legal name and address of WBMSCL]*

**PERFORMANCE GUARANTEE No.:** *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)<sup>1</sup> in figures and words]* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the *[insert number]* day of *[insert month]* *[insert year]*,<sup>2</sup> and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 758, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

*[signatures of authorized representatives of the bank and the Supplier]*

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<sup>1</sup> The Bank shall insert the amount(s) specified in the SCG and denominated, as specified in the SCG, either in the currency(ies) of the Contract or a freely convertible currency acceptable to WBMSCL.

<sup>2</sup> Dates established in accordance with Clause 12 of the General Conditions of Contract ("GCG"). WBMSCL should note that in the event of an extension of the time to perform the Contract, WBMSCL would need to request an extension of this Guarantee from the Bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee. In preparing this Guarantee, WBMSCL might consider adding the following text to the Form, at the end of the penultimate paragraph: "We agree to a one-time extension of this Guarantee for a period not to exceed [six months] [one year], in response to WBMSCL's written request for such extension, such request to be presented to us before the expiry of the Guarantee."

## Form 6: PERFORMANCE STATEMENT FORM

(For the period of last three years, if applicable)

Bid no: \_\_\_\_\_

Date of Opening: \_\_\_\_\_

Name of the Firm \_\_\_\_\_

Order placed by (Full address of purchaser)	Order no & date	Description & Work	Value of Order	Date of completion of work		Remarks indicating reasons of late delivery, if any	Was the work satisfactory
				As per Contract	Actual		

Signature and seal of the Tenderer

\_\_\_\_\_

## Form 7: Statement of Breakup of Duties and Taxes

Sl. No.	Particulars	Percentage	Price (In INR)
1	Cost of the Work		
2	Applicable GST		
<b>Gross Price</b>			



## Form 8: TURNOVER CERTIFICATE

I certify that Average Annual Turnover of *(insert the name of the company)* in India in medical equipment division during the last 3 Financial Years 2014-15, 2015-16 & 2016- 17 is Rs. .... as per the Audited Accounts of the Organization.

Signature and seal of Chartered Accountant with MRN

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