



## Notice Inviting e-Tender

West Bengal Medical Services Corporation Limited

Swasthya Sathi

GN-29, Salt Lake, Sector-V

Kolkata-700091

Phone No (033) 40340308/319

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**SUPPLY OF SANITARY NAPKINS**

(Submission of Bid through *online*)

Bid Reference No.: WBMSCL / NIT- 64/ 2019

Dated – 10.07.2019

The following amendments have been made in the tender document,

### Amendment – I

(Page No: 5)

9. Experience, Technical and Production Capacity (E)

Tenderer should have manufactured at least 75 Lakh **Sanitary Napkins** for Government supply in a single Government tender in the last 3 (three) financial years.

Company should be in operation and have market **existence** for at least 3(three) years as a manufacturer of Sanitary Napkins ending in December, 2018. The bidder should submit documents in support viz. Sanitary Napkins manufacturing certificate / certificate of registration with government authority as manufacturer of Sanitary Napkins and certification of sales of Sanitary Napkin during each of these 3 (three) years by a Chartered Accountant.

Tenderer should have production capacity of at least **4 Lakh Sanitary Napkins** per day.

## Amendment – II

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Sl. No.	Category Name	Sub - Category Name	Document Name
3	CREDENTIAL	CREDENTIAL 1	Performance Statement Form (For the period of last three years ending December 2018) - Form 6 of Section V <b>To attach:</b> Documentary evidence (Client's certificate/ order copy with proof of payment received from the client/ <b>Consignee receipt certificate</b> ) in support of satisfactory completion of above orders.

## Amendment – III

(Page No: 11)

(b) BID – B (Should be in multiple page single PDF file)

3	Test report of the offered Sanitary Napkins from NABL approved lab conforming the specifications.
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## Amendment – IV

(Page No: 27)

Indicative sample distribution of Sanitary Napkin overall 8 districts

District	Monthly requirement of SAATHI Packs
Cooch Behar	128370
Uttar Dinajpur	148666
Malda	133174
Murshidabad	320136
Birbhum	97466
Rampurhat HD	54976
South 24 P	161418
Diamond Harbour HD	132212
Total	1176418

SL	District	Postal Address	Contact Person	Contact Number	E mail id
1	Birbhum	CMOH Office, Near Zilla School Math (Old Hospital Complex), Suri, Birbhum - 731101	Dr. Keka Mukharjee, Dy CMOH-III	9932618038/ 7980273850	dycmoh3birbh m@gmail.com
2	Cooch Behar	Opp: Subham Hospital, Station Chowpathi, Cooch-Behar- 736101	Dr. Binoy Sarkar, Dy CMOH-III, Abhishek Banerjee	9932206392/79 08339511	dycmoh3_cob@y ahoo.co.in
3	Diamond Harbour HD	Diamond Harbour Hospital Campus, PO + PS.- Diamond Harbour, Dist.- South 24 Parganas-743331	Dr Probir Sankar Gosh Dostidar	9831005453	dfwbdhhd@gmai l.com
4	Malda	Jhaljhalia Market, T.B Hospital, CMOH Office, Malda-732102	Dr. Mrinal Kanti Ghosh, Amit Kr Ghosh	9475125119/ 9563428870	dhfwscmohmald a@gmail.com, dycmoh3.mld@g mail.com
5	Murshidabad	DRS, Court Compound, Fouzdari Court, Murshidabad- 742101	Dr. Biswajit Mondal, DMCHO, Shuvendu Mondal, Narottam Mandal	8697529765/ 9932893181/92 33161626/9775 194691	dmcho.msd@gm ail.com, ahp.rch.msd@gm ail.com
6	Rampurhat HD	Rampurhat Dist. Hospital, (2nd Gate), PO.- Rampurhat, Dist. Birbhum, 731224	Smt Maya Rani Pradhan, DPHNO, Nabendu Das	9933076657/89 18954195/ 6294839623	dphnorampurhat hd@gmail.com, nabendudas1968 @gmail.com
7	South 24 Parganas	District Reserve Store, Baruipuir; 10 Dutta Para Road, Near Shibani Pith, Baruipur, Kolkata 700144	Dr. Bhaskar Baishnab, Dy CMOH-III	9734492021	dycmoh3s24pgs @gmail.com
8	Uttar Dinajpur	Karnojoda, Raiganj, Uttar Dinajpur -733130	Dr Syamal Kumar Biswas, Dy CMOH-III, Mr Shubhra Banerjee	9474365499, 9434417356	schoolhealthud@ gmail.com, syamal.biswas99 @gmail.com

## Amendment – V

(Page No:28)

### Technical specifications of Sanitary Napkin

**A. Preamble:**

Sanitary Napkin (with wings) consists of an outer covering provided with sufficient number of channels for leak protection and an absorbent filter material with an adhesive back strip.

**B. Description:**

- Covering** – The covering of the absorbent filter shall be made of good quality perforated Polyethylene film sleeve which has sufficient porosity to permit the assembled napkin to

meet the absorbency requirement. This shall be made of a product that is non-allergenic and bio-compatible. The sanitary napkin shall have a non-absorbent barrier on one side which shall have an identifying mark indication clearly the side of the barrier.

2. **Absorbent Filler-** The filler material shall consists of cellulose pulp (either based on wood on paper or poly-acrylate gels). This shall be free from lumps, oil spots, dirt or foreign material etc.
3. **Back Strip-** A back strip for sticking the sanitary napkin onto the underwear should be there using good quality adhesive material.
4. **Absorbency-**The sanitary napkin should be able to absorb not less than 50 ml of normal saline (I.P.) @ 15 ml/minute.
5. **Size-** The size of absorbent section of the Sanitary Napkin shall be as follows:

Pad Length (mm)	Pad Width (mm)	Pad Thickness (mm)
Not less than 240	70 ± 5	9 ± 1

The thickness shall be measured by stacking 10 complete pads and measuring the stack height. The average thickness for the 10 pads shall be used as the pad thickness.

6. **Weight-** The dry weight of one full sanitary napkin shall not be more than 12 grams.
7. **pH value-**The sanitary napkin shall be free from acids and alkali and the pH of the absorbent material shall be 5.5-8.5 when tested by the method given in IS: 1390-1961 (methods for determination of pH value of aqueous extracts of textile materials).

#### C. MANUFACTURE, WORKMANSHIP AND FINISH:

- The absorbent filter shall be arranged and neatly cut to the required size of the pad and form a uniform thickness throughout without any wrinkles or distortion. It shall be placed in the covering in such a way that it does not cause lump formation with the effect of sudden pressure.
- The covering fabric shall cover the filter completely.
- The sanitary napkins shall have a very soft feel and when worn shall not chafe or give any uncomfortable feeling. It shall be free from all sorts of foreign matter and should be odorless.
- The material used in the fabrication is non allergenic.
- The sanitary napkin will be free from acids and alkali.
- The adhesive used in the napkin should not leave any mark and stain.

#### D. Storage:

The manufacturer shall ensure that the raw materials as well as the finished goods are stored clean and protected from dust, moisture, rodents and pests.

**E. Shelf-Life:**

The product shall have a minimum shelf of three years. At least 5/6<sup>th</sup> of the shelf life should be available on receipt of shipment at Consignee level.

**F. Packaging and Labeling:**

- i. **Primary Package:** Each Primary Package shall contain 6 Sanitary Napkins in a Polyethylene bag of good quality material with a minimum micron thickness that ensures that the pack does not tear in routine handling (subject to approval of sample by Technical Evaluation Committee) which will confirm to size of the product and sealed properly. The designing and printing of the bag shall be done at the cost of the manufacturer as per printing of the bag shall be done at the cost of the manufacturer as per printing matter including logo (in four colours) provided by WBMSCL. The printing work shall be in weatherproof ink and shall withstand immersion in water and remain intact. The primary package shall also include the name of the manufacturer, manufacturing license number, address of manufacturer, length and dimensions, lot/batch number, date of manufacturing and expiry and number of sanitary napkins in each package. The designing of the primary package shall be subject to the approval of WBMSCL.
- ii. **Secondary Package:** The sanitary napkins contained in primary package should be packed in boxes for easy handling, transport and distribution. One Box shall contain **120** primary packages of (6) Sanitary Napkins each. It shall be fabricated from Millboard/grey board/cardboard with a minimum of bursting strength of 9-10 Kg/cm<sup>2</sup>, The designing and printing of the label on the secondary package shall be done at the cost of the manufacturer as per printing matter including logo provided by WBMSCL.
- iii. **Bar Coding:** Bar code shall be used to track down the product. It shall be printed on the label of the secondary package
  1. Product identification (GTIN 14) using application identifier (01)
  2. Expiry Date in YYMMDD format & using application identifier (17)
  3. Master batch number using application identifier (10)

**G. Quality assurance**

**i. Compliance:**

The manufacturer shall guarantee that the products.

- a) Comply with all provisions of the specifications

- b) Meet the laid down standards for safety, efficacy and quality.
- c) Are fit for the purposes made known to the Seller.
- d) Are free from defects in workmanship and in materials.

**ii. Pre-Inspection by the Supplier:**

- a. Manufacturers/Contract should satisfy them that the stores are in accordance with the terms of the contract and fully conform to the required specifications. On examination of any Sample from any portion of the consignment of the materials are not found to fully conform to the particulars governing the supply the entire order shall be rejected.
- b. If at any time during the shelf life of the stores, the samples drawn from the batches in stock are declared not conforming to specifications, the Purchaser shall stop the use of the quantity in stock and the supplier shall replace or cause to replace within a period of 2 months of intimation by the Department for replacement.
- c. The above clause is also applicable to replacement batches.
- d. If the supplier fails to replace the quantity within two months in being called upon the do so recovery cost will be made from the supplier.

**iii. Pre-Dispatch Inspection / Testing:**

- a. Pre-Dispatch Inspection – Before the suppliers are made, each batch of the sanitary napkins shall be tested and the test certificate shall be enclosed along with the invoice. However, WBMSCL reserves the right to draw samples and test it as and when required.
- b. Sampling Plan – For a batch of 1.5 lakh pieces, 2 x 4 pouches (each containing 6 sanitary napkins) shall be drawn. It will be ensured that one set of 4 pouches is from the beginning and the other from the end of the batch. For a batch of more than 1.5 lakh pieces, 2 x 4 pouches (each containing 6 sanitary napkins) shall be drawn. It will be ensured that one set of 4 pouches is from the beginning and the other from the end of the batch.
- c. Testing – The supplier will get the sanitary napkins tested at NABL approved labs as per the protocol of testing mentioned in the specifications of sanitary napkins.

WBMSCL or authorized representative may inspect the product at the manufacturer's factory and / or warehouse. The goods shall be accepted subjected to the approval of the samples for the laid down technical parameters in the specifications including package integrity test.

Sanitary Napkins may be procured / dispatched and sold only after clearance from the Testing Laboratory and prior intimation to the manufacturer.

#### H. **Recalls:**

The products must be recalled by the manufacturer at the manufacturer's cost if rejected by WBMSCL because of problems with product quality or adverse reactions of the product to the user. The supplier will be obliged to replace the product in question at its own cost with a fresh batch of acceptable quality or withdraw and give a full refund. The supplier shall have to pay penalty as prescribed by WBMSCL.

#### I. **Markings:**

- i. All packages and invoices must bear the name of the product, expiry date and appropriate storage conditions.
- ii. **Secondary Package:** The following information shall be stencilled or labelled on the exterior shipping cartons on all four sides in bold letters
  - At least Arial font size 14 with waterproof indelible ink in a clearly legible manner which is acceptable to WBMSCL.
  - Generic name of the product
  - Lot or batch number
  - Date of manufacturer (month and year)
  - Expiration date (month and year)
  - Bar Code
  - Manufacturer's name and registered address
  - Consignee's address and emergency phone number including mobile number
  - Contact number
  - Number of boxes contained in the carton
  - Gross weight of each carton (in kg)
  - Instructions for storage and handling



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The following amendment has been made in the tender document,

**Amendment – VI**

**BOQ has been modified**