



WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly owned by the Government of West Bengal)

Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700 091.

NOTICE INVITING e-TENDER

FOR

Supply, installation, testing & commissioning of one LCD Projector including allied equipment at 6th floor Lecture Theater of Academic building, Diamond Harbour Government Medical College & Hospital.

(BID Reference No. : WBMSCL / NIQ-189/2020, Date – 08.10.2020)

WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata- 700091

Phone: 033-4034-0300 ♦ Email: info@wbmsc.gov.in ♦ website:

www.wbmsc.gov.in

I.T.B. No. : WBMSCL / NIQ -189/2020

Dated: 08.10.2020

Managing Director, WBMSCL invites sealed bids through electronic tendering (e- Tendering) from Manufacturer/ Authorized Dealer or Distributor of Blue Star Ltd. in West Bengal for:

Supply, installation, testing & commissioning of one LCD Projector including allied equipment at 6th floor Lecture Theater of Academic building, Diamond Harbour Government Medical College & Hospital.

Sl. No.	Name of the Work	Earnest Money (INR)	Cost of Tender documents (INR) (Non-refundable)	Period of Completion	Name & address of the Office
01.	Supply, installation, testing & commissioning of one LCD Projector including allied equipment at 6th floor Lecture Theater of Academic building, Diamond Harbour Government Medical College & Hospital.	Rs. 18,481.00 (Rupees Eighteen Thousand Four Hundred and Eighty One) only	NIL	30 (Thirty) Days	Managing Director, West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake,

1. In the event of e-filing intending bidder may download the tender documents from the websites <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and www.wbmsc.gov.in. The bidders should produce all the credential in original to the office of undersigned for verification at West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake, Kolkata-700091.

2. Eligibility Criterion for participation in the tender

- i) Intending bidders should produce credentials of minimum 01 (one) similar nature of works i.e. Supply , installation, testing & commissioning of one LCD Projector including allied equipment for any Institute/Office/Commercial Building during 3 (three) years prior to the date of issue of this tender notice.
- ii) Credential certificate issued by the competent authority of any State / Central Govt., State / Central Govt. Undertaking, Statutory / Autonomous bodies constituted under the Central / State statute, on the executed value of completed / running work will be taken as credential.
- iii) All intending Bidders are required to produce current Tax return (for the assessment year as applicable) as submitted along with Contractor License, PAN, GST Registration Certificate & Professional Tax receipt challan for the year as applicable (to be documented through e-filing).
- iv) Registered Partnership deed should be furnished (for partnership firm only) along with Power of Attorney to sign on the tender documents (if required) and the company shall furnish the Article of Association and Memorandum (to be documented through e-filing).
- vii) Joint Venture will not be allowed.

3. Constructional Labour Welfare Cess @ 1 % (one percent) of the cost of construction will be deducted from every bill of the selected agency. GST & other all taxes as applicable will have to be borne by the contractor as the quoted rate is inclusive of all the taxes & Cess.

4. Bids will remain valid for a period not less than 120 days (One Hundred Twenty days) from last date of submission of Bid / Sealed bid. If the Bidder withdraws the Bid during the period of Bid -validity, his Earnest Money Deposited will be forfeited.

5. No Mobilization Advance / Secured Advance will be allowed.
6. Prospective applicants carefully note the minimum qualification criteria as mentioned in instruction to bidders before tendering the bids.
7. No Conditional Bid / Tender will be accepted under any circumstances.
8. Before uploading tender document through e-filing each page of the tender documents are to be signed by the Bidder/ owner/ partner / authorized signatories having legal authority to do so, failing which the Bid will be treated as informal.
9. The employer reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

10. **IMPORTANT INFORMATION:**

DATE & TIME SCHEDULE:

Sl. No.	PARTICULAR	DATE & TIME
i)	Date of uploading of N.I.T and Tender Documents (online)	09.10.2020
ii)	Documents Sell / download start date (online)	12.10.2020 at 10.00 A.M.
iii)	Bid Submission Upload Start date (online)	12.10.2020 at 02.00 P.M.
v)	Bid Submission Upload End date (online)	19.10.2019 at 04.00 P.M
Vi)	Date & Place for Opening of Technical bid (online) for the Bidders	21.10.2020 at 04.00 P.M. At the office of West Bengal Medical Services Corporation Limited
vii)	Date & place for opening of financial proposal	Will be informed later on

LOCATION OF CRITICAL EVENTS:

Bid Opening: "West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector – V, Saltlake, Kolkata-700091" Interested bidder may be presented at West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector –V, Saltlake, Kolkata- 700091 during opening of bid. Managing Director, West Bengal Medical Services Corporation Limited may call open bid /sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender.

11. In case of any unscheduled holiday on the aforesaid dates [Sl. (v)], the next working day will be treated as schedule / prescribed date for the same purpose.
12. (A) The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement of this office. **Necessary Earnest Money will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal.** Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Earnest Money of Rs. 16,000.00 (Rupees Sixteen Thousand Only) has to be submitted. The earnest money of the successful bidder (being converted to security deposit) deposited, will remain under the custody of the department till satisfactory completion of the work in full including extended quantity if ordered for. Besides this, necessary percentages shall be deducted from the progressive bills so as to make it 10% (Ten percent) of the value of work billed for.
 - (B) Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.
 - (C) Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of

EMD as per Govt. rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statuary bid documents.

13. The successful Bidder shall have to execute Formal Agreement with Managing Director, West Bengal Medical Services Corporation Limited within 7(Seven) days from the issuance of Provisional Work order.
14. The Bidder has to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT. The costs for visiting the working site shall be at the bidders own expense.
15. **Defect Liability Period of 1(one) Year** for the works from the date of successful completion of the work up to the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after expiry of the **Defect Liability Period** after making necessary deduction if applicable.
16. If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.
17. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered as non-responsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.
18. List of "Technically Qualified Bidders" will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, Bidders are requested to view the tender status on a regular basis. In case of there be any objection regarding Pre-qualification / list of "Technically Qualified Bidders", that objection should be lodged to the Managing Director, WBMSCL within 48 hours from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
19. Before issuance of Letter of Acceptance / Provisional Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Provisional Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.
20. In case of Ascertaining of Authority at any stage of application or execution of work, necessary registered Power of Attorney is to be produced.
21. The Earnest Money may be forfeited if:-
 - a) If the Bidder withdraws the Bid during the period of Bid validity.
 - b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
 - c) During scrutiny, if it is come to the notice of quotation inviting authority that the credential or any other document which were uploaded & digitally signed by the Bidder are incorrect / manufactured / fabricated.
22. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:-
 - a) Notice Inviting Quotation
 - b) Special Terms and Conditions c) Financial Bid

The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.

Sd/-
Managing Director
West Bengal Medical Services Corporation Limited

INSTRUCTION TO BIDDERS
SECTION – A
General guidance for e-Tendering

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Contractor** Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbenders.gov.in> The contractor is to click on the link for e-Tendering site as given on the web portal.
2. **Digital Signature certificate (DSC)** Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e-Token.
3. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
4. Participation in more than one work a prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.
5. **Submission of Tenders/General process of submission:** Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats). A. Technical & Financial proposal: The proposal should contain scanned copies of the following in two covers (folders).

A-1. Statutory Cover file Containing.

Technical Bid:

- i) Earnest money (EMD) and Printed Tender Form as prescribed in the NIT
- ii) NIT
- iii) Forms (As mentioned in the NIT, Section-B)

Financial Bid:

- i) The rate will be quoted in the given format of Item rate BOQ (as per schedule of works in the form) will be encrypted in the B.O.Q. under Financial Bid.

A-2. Non statutory / Technical Documents

- i) Current Income Tax return (for the assessment year as applicable), PAN & Professional Tax receipt challan
- ii) Registered Deed of partnership Firm
- iii) Trade License from the respective Municipality/Panchayet etc. (in case of S & P Contractors only)
- iv) Requisite Credential Certificate as mention in Clause [2(i)] of this N.I.T.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non-Statutory Documents’ to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	Current Income Tax return (for the assessment year as applicable), PAN, GST Registration Certificate & Professional Tax receipt challan
B.	Company Details	Company Details – I	1. Trade License from respective Municipality / Panchayet etc. (in case of S & P Contractors only)
C.	Credential (in applicable cases)	Credential	1. Documents of Credential (in the form of work completion certificates with work order) as mentioned in Clause No. [2(i)]

B. Technical proposal

- i. Opening of Technical proposal: - Technical proposals will be opened by the Managing Director, West Bengal Medical Services Corporation Limited and his authorized representative electronically from the web site stated using their Digital Signature Certificate.
- ii. Intending bidders may remain present if they so desire.

C. Financial proposal

- i) The financial proposal should contain the following documents in one online financial cover i.e. Bill of quantities (BOQ). The contractor is to quote the rate online through Computer in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

PENALTY FOR SUPPRESSION / DISTORTION OF FACTS OR SUBMISSION OF INCORRECT INFORMATION:

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates and audited balance sheets), or any other documents on demand of the Quotation Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the bidder will be suspended from participating in the quotation on e- Tender platform for 3 (three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED may take appropriate legal action against such bidder.

AWARD OF CONTRACT

The Quotation Inviting Authority reserves the right to accept or reject any quotation and to cancel the quotation inviting process and reject all Quotations at any time and prior to the Award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer’s action.

The Bidder whose Bid has been accepted will be notified by the Quotation Inviting & Accepting Authority through acceptance letter/email.

The notification of award will initiate the execution of agreement.

The Agreement in prescribed composite Tender Form will incorporate all agreements between the Tender Accepting Authority and the successful Bidder.

General Terms and Conditions:

1. The Earnest money of successful bidder shall be retained and for others, Earnest money will be returned within 30 (thirty) days of completion of bid evaluation. No interest is payable on this deposit. The earnest money deposited by successful bidder will be converted to Security deposit. Balance security deposit to cover 10% of the bill amount will be recovered from each running bill & final bill. Performance guarantee as well as security deposit shall be refunded to successful bidder / lowest bidder after successful completion of the work. No interest is payable on this deposit. If the approved party fails to execute the agreement deed within the specified date, the earnest money will be forfeited. The Managing Director of the WBMSCL or any other person(s) authorized by him on his/her behalf reserves the right to accept any quotation, in full or in part, or reject any or' all the quotations without assigning any reasons thereof and no correspondence in this respect will be entertained.
2. The price to be quoted in Indian Rupee only.
3. No interest will be payable against Earnest money or Security Deposit.
4. Each Bidder shall submit only one tender.
5. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
 - (a) Are properly signed.
 - (b) Conform to the terms and conditions, and specifications.
6. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
7. The Bidder whose bid is accepted will be notified of the award of contract. The terms of accepted offer shall be incorporated in the purchase order.
8. Payment shall be made within 30(thirty) days after delivery of the goods, against submission of bills with certification from the consignee for the satisfactory completion of supply and Installation.
9. All goods should be reached in SEALED / Packed condition.
10. Enclosure: ANNEXURE -I, II, & Section – B(Forms I to IV)

Sd/-
Managing Director
West Bengal Medical Services Corporation Limited

ANNEXURE - I
SCOPE OF WORK

1. BILL OF QUANTITY (BOQ):

NAME OF WORK: SUPPLY AND INSTALLATION OF LCD PROJECTOR AT LECTURE THEATRE OF 5TH FLOOR, ACADEMIC BUILDING, DIAMOND HARBOUR MEDICAL COLLAGE AND HOSPITAL						
Sl. No.	Component	Model no	Qty	Unit	Rate (Rs.)	Amount (INCL GST)
1	240W AMPLIFIER	ARC 240 UB (Studio Master)	1	Nos		
2	Wireless hand held microphone	TR-47H (Studio Master)	2	Nos		
3	wireless collar microphone	TR-47L (Studio Master)	1	Nos		
4	LINE ARRAR SPEAKER	CBT50LA-1	4	Nos		
5	HDMI TWISTED PAIR TRANSMITTER	Standard Local	1 set	Nos		
	HDMI TWISTED PAIR RECEIVER					
6	POWER MODULE	Standard Local	2	Nos		
7	Projector mounting kit	Ekin	1	Nos		
8	1.8 MTR HDMI	Standard Local	3	Nos		
9	12U RACK	Standard Local	1	Nos		
10	MOTORIZED SCREEN 180"(liberty)	Liberty	1	Nos		
11	PROJECTOR 6500 LUMENS	OPTOMA ZU600SA (WUXGA)	1	Nos		
		ST Lense	1	Nos		
Total Cost					Rs.	

Note: All Rates are Inclusive All Taxes and Duties.

ANNEXURE – II

Details of the Bidder

1. Name of the Bidder
2. Address of the Bidder.....
3. Telephone Number.....
 Land Line Number.....
 Mobile Number.....
4. Pan (Enclose Copy).....
5. GST Registration (Enclose Copy)
6. Licence No. / Registration No. & Valid date
7. **Experience Details :**

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished above by me / us is true and correct. I / We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date:.....
Place:.....

Signature of the bidder Seal

SECTION – B

FORM –I

B.1.PRE-QUALIFICATION APPLICATION:

To,
Managing Director,
West Bengal Medical Services Corporation Limited.

Ref: - Tender _____
for _____ work _____

N.I.Q. No WBMSCL / NIQ-000/2020, Dated – 00.10.2020 of West Bengal Medical Services Corporation Limited

Dear Sir,
Having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & corrigendum, I/we hereby submit all the necessary information and relevant documents for evaluation

The application is made by me / us on behalf of _____

In the Capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith. We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (b) Quotation Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (c) Quotation Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclose: - e-Filling:-

1. Statutory Documents.
2. Non Statutory Documents.

Date: -
applicant including title

Signature of
and capacity in which application is made.

SECTION – B

FORM - II

Work in progress:

Sl. No.	Name of the work.	Tender No.	Tendered Amount.	% of work Executed.

Work order issued but work not started :

Sl. No.	Name of the work.	Tender No.	Tendered Amount.	Status.

Signature

Date: _____

Name of the Firm with Seal.

SECTION – B

FORM- III

B.3. STRUCTURE AND ORGANISATION.

B.3.1. Name of applicant: _____

B.3.2. Office Address: _____

Telephone No.: _____

Fax No. :: _____

B.3.3. Name & address of Bankers: _____

B.3.4. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Date:

Signature of applicant.

Including title and capacity in which application is made.

SECTION – B

FORM- IV

Print out in Agency's Letter head & upload the filled proforma with digitally signed as stated below

DECLARATION BY THE TENDERER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed work referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

We declare that I/We in the capacity of individual/ as a partner of a firm not debarred in the last financial year.

I/We also agree to procure tools, plants and others as per requirement, at my/our cost required for the work.

Date:

Signature of Bidder

Postal address of the Tenderer

Name of the Firm with Seal