

WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata– 700091

Phone: 033-4034-0300 ♦ Email: info@wbmsc.gov.in ♦ website: www.wbmsc.gov.in

I.T.B No: WBMSC/NIT-182/2018

Date: 11/09/2018

NOTICE INVITING TENDER (PACKAGE-C)

Sealed TENDER is invited from the Bonafide, Resourceful, Reliable and Experienced Electrical agency of PWD, I&W Dept. WBSEDCL, Railway and other Govt. Dept./Under Taking for the work of “Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single or three panels HT VCB at different SSHs under WBMSCL”.

Brief description of work	Last date and time of TENDER submission	Date & Time of Opening Of TENDER
“Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single or three panels HT VCB at different SSHs under WBMSCL”.	24/09/2018; 2.00 pm	24/09/2018; 2.30 pm
BID Opening Venue	West Bengal Medical Services Corporation Ltd, Swasthya Sathi Building, GN -29 , Sector – V, Salt Lake, Kolkata – 700091.	

Prospective bidders are requested to submit the TENDER in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Ltd, Swasthya Sathi Building, GN -29 , Sector – V, Salt Lake, Kolkata – 700091 within the stipulated date & time.

Scope of work:

1	“Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single or three panels HT VCB at different SSHs under WBMSCL”.	
2	Time allowed for completion of work	60 days from the date of issue of work order.
3	Eligibility of Participating vendor: Bonafide, reliable and resourceful vendors having credentials of same nature of work would only be accepted.	
4	Validity of TENDER	3(three) years from the date of submission of TENDER. Enhancement of rate @5%(five percent) per annum for the next consecutive financial years will be admissible on the lowest offer rate.

5	Delivery of Materials	All materials/machines/equipments related with the work will have to be supplied at site by the vendor at his own risk and cost including cost of transportation, labour charges and all other taxes and duties etc.
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SCOPE OF WORK

DETAILS SCOPE OF WORK TO CARRY OUT PREVENTIVE/ SCHEDULE MAINTENANCE AND OVERHAULING OF THE EXISTING 11KV 630A OR EQUIVALENT, INDOOR SINGLE/THREE PANEL HT VACUCUME CIRCUIT BREAKERS AT DIFFERENT SSHs UNDER WBMSCL.

The successful agency/bidder must have to carry out the following under mentioned work connected with thorough maintenance, repair and over hauling of the HT VCB at the SSH.

1. The successful agency must prepare a work program before undertaking the Maintenance Repair and Overhauling (MRO) work at site in consultation with AE/SAE Electrical, WBMSCL of respective SSH.
2. The agency will have to submit shutdown schedule of power supply to WBMSCL to accord necessary approval from WBSEDCL/CESC and Hospital authority.
3. The MRO work is essential to carry out during the day hours.
4. The agency will physically check the breakers and its components at site.
5. The agency will check auxiliary power supply and control voltage.
6. The agency will check effectively the close and trip coil circuits.
7. The agency will check the spring charging motor.
8. The agency will check fix and moving contacts of the breaker.
9. The agency will clean breaker and compartment thoroughly.
10. The agency will physically check of epoxy housing.
11. The agency will check of service and test position of breaker.
12. The agency will measure the contact resistance by CRM kit.
13. The agency will check operation test both manually and electrically (5 operation each).
14. The agency will measure of insulation resistance with 5kV motorized meggar.
15. The agency will check earth continuity and earth resistance of the respective earth pit with earth tester.
16. The agency will measure Closing & opening duration for all three poles.
17. The agency will measure the resistance of tripping coil, closing coil, spring charging motor coil etc.
18. The agency will check protection relay (O/C, E/F etc.) testing by single phase relay test kit.
19. The agency will check breaker tripping test by CT primary injection.
20. The agency will check CT Insulation Resistance, Winding resistance, Ratio etc.
21. The agency will check PT Insulation Resistance, Winding resistance, Ratio etc.
22. The agency will apply lubricant in the breaker and other components as required.
23. The agency will do physical verification of any wear & tear in the breaker and rectify it.
24. The agency will tighten all the HT breaker circuit & allied components.
25. Proper relay setting should be maintained in consultation with concern AE/SAE (Electrical) of WBMSCL.
26. Any additional checking/testing if required at site will have to be carried out by the agency under the same scope of work. No extra cost will be borne by WBMSCL

27. The agency will have to produce test report, latest status report of all equipments/ components in favour of the HT VCB as observed and examined by them.
28. The agency during execution of MRO work at site, will have to contact with DLP agency of WBMSCL for their technical assistance if required.
29. No cost in respect of minor materials will be borne by WBMSCL.
30. Necessary testing equipments related with MRO work of HT VCB will have to be brought by the agency at work site.
31. The agency is fully responsible to bring the service of HT breaker fully operational within the prescribed time schedule as approved by WBMSCL.
32. Any major breakdown that may happen due to negligence of workmanship of the working personal of the agency will not be entertained by WBMSCL. In this case agency will be sole responsible and will have to restore such breakdown condition at their own risk and totally free of cost.

Technical Terms and Conditions:-

1. The agency will have to attach their Electrical Contractor license valid Supervisory Certificate of competency in appropriate part along with the Tender, otherwise Tender will not be considered.
2. The agency will have to bring reputed machineries of suitable capacity along with best quality of wires/cables for electrical connections of their M/C, along with necessary tools & tackles as required during execute the works. WBMSCL will arrange to give 3-phase/single phase electrical supply if necessary at free of cost. The firm will have to take every precaution during work. If any accident occurs due to any kind of negligence in the Hospital Complex then the agency will be held sole responsible for the incident occur and WBMSCL will not responsible for it.
3. The agency will have to make their own arrangements to bring their machineries for complete this above mentioned job. WBMSCL will not provide lodging & boarding facility to the agency.
4. The firm will have to carry out the job/works during working days in day Shifts. If it is necessary to continue the job/work during Night Shift, then the agency will have to seek prior approval from WBMSCL. The firm will have to start the work immediately, after receipt of Work Order. The firm will have to submit the all test reports as per I.E. rule.
5. Vendor has to bring suitable cable/wires of minimum length of 100 meters, without any joint for giving power supply to their machineries.
6. Vendor will be intimated 7 days in advance for commencement of work depending on shutdown of HT VCB of Super Specialty Hospital.
7. Before dropping the Tender paper the interested agency/bidder should visit the respective sites.
8. 10% of total bill value will be deducted from the bill or bills that will be stand as security deposit (SD) and will be retained by WBMSCL until the SD amount @ 10% for the next year bill value is further deposited to the account of WBMSCL.

Documents comprising the bid: Bidders are instructed to submit their Technical & Financial bid consisting of two separate sealed envelope.

The Qualifying Bid shall comprise the following signed documents: -

- (a) PAN Card.
- (b) GST Reg. Certificate.
- (c) Credential in similar nature of works. Work order along with work completion certificate should be submitted.
- (d) NIT should be submitted with authorized signatory.

TENDER must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this NIT document.

The Price Schedule shall comprise the following:

Applicable Price Schedules as per printed format on the letter head of the intending bidder.

(Rate must be given in the format provided below, on the letter head of the intending bidder. Rate per unit as mentioned in column of the format must be inclusive of all taxes, charges and Installation. Any taxes, charges etc shown separately will not be considered. Price in any other format will be treated as cancelled).

Sl No	Description of 11 KV single or three panel HT VCB	Location of HT VCB	Job Description	Qty	Unit	Quoted Rate in Rs. (inclusive of all taxes and duties)	Quoted Amount in Rs. (inclusive of all taxes and duties)
1	11KV, 630 Amp indoor type single panel HT VCB (Make: Siemens)	Gopiballavpur SSH	"Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single panel HT VCB at different SSHs under WBMSCL".	1	Items		
2	11KV, 630 Amp indoor type single panel HT VCB (Make: Schneider)	Nayagram SSH	"Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single panel HT VCB at different SSHs under WBMSCL".	1	Item		
3	11KV, 630 Amp indoor type single panel HT VCB (Make: Schneider)	Jhargram SSH	"Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single panel HT VCB at different SSHs under WBMSCL".	1	Item		
4	11KV, 630 Amp indoor type single panel HT VCB (Make: Siemens)	Pashkura SSH	"Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single panel HT VCB at different SSHs under WBMSCL".	1	Item		
5	11KV, 630 Amp indoor		"Preventive/Schedule Maintenance and	1	Item		

	type single panel HT VCB (Make: Siemens)	Egra SSH	Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single panel HT VCB at different SSHs under WBMSCL".					
6	11KV, 630 Amp indoor type Single panel HT VCB (Make: Siemens)	Ghatal SSH	"Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type single panel HT VCB at different SSHs under WBMSCL".	1	Item			
7	11KV, 630 Amp indoor type three panel HT VCB (Make: Siemens)	Raghunathpur SSH	"Preventive/Schedule Maintenance and Overhauling of the existing 11KV, 630 Amp or equivalent indoor type three panel HT VCB at different SSHs under WBMSCL".	3	Item			
Total Amount								
Amount in words:								

Note: L1 bidder defines by the value of Total Amount, site wise evaluation not applicable.

Period of Validity of Bids:

Quoted Rate shall remain valid for a period of **3(three) years** after the bid submission deadline date prescribed by WBMSCL. L1 bidder should be responsible to perform the above mentioned job(as per price schedule & Scope of work) in 3(three) consecutive years with the provision of enhancement of rate @5%(five percent) per annum for the next consecutive years will be admissible on the offer lowest rate. .

In exceptional circumstances, prior to the expiration of the bid validity period, WBMSCL may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. In such case the Bid Security shall also be extended for a corresponding period. A Bidder granting the request shall not be required or permitted to modify the bid.

Submission, Sealing and Marking of Bids:

Bidders may always submit their Tenders by hand. Bidders will submit the Tender in sealed envelope.:

- (a) Bear the name and address of the Bidder as well as the BID reference number.
- (b) Be addressed to

Managing Director,

West Bengal Medical Services Corporation limited, Swasthya Sathi Building, GN-29, Salt Lake Sector-V, Kolkata-91

If the envelope/s is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the TENDER .

Deadline for Submission of Bids

- (a) TENDER must be submitted by the Bidder at WBMSCL, Swasthya Sathi Building, GN-29, Salt Lake, Sector-V, Kolkata-91 latest by 14:00 hours on 24/09/2018.
- (b) WBMSCL may, at its discretion, extend the deadline for the submission of TENDER by amending the Bidding Documents, if felt necessary.
- (c) WBMSCL shall not consider any TENDER that arrives after the deadline for submission of TENDER s, or that which has not been received at the stated address within the deadline of submission for TENDER. Any TENDER received by WBMSCL after the deadline for submission of TENDER shall be declared late, rejected.

Bid Opening

- (a) WBMSCL or its duly authorized representative or committee will open the TENDER in the presence of intending bidders who may be present at the time of Opening.
- (b) A TENDER will be considered as non responsive and will be rejected/ cancelled under the following conditions:
 - Does not have any of the documents as mentioned in the NIT.
 - Does not have the required technical eligibility as per documents submitted by the Bidder.
 - If the bidder submits conditional bid.
 - Submits incomplete TENDER as per price format.
 - The Bidder does not accept important Contract conditions.
- (c) TENDER will be opened and as well as accepted only in case of those Bidders who have submitted the all other documents mentioned in the NIT. On opening the TENDER the Committee will enter the amounts in a Comparative Statement Form.

General Terms and Conditions

- 01. Quoted Rate must be inclusive of all charges i.e. GST, Excise Duty, Supply & Delivery at the above mentioned SSHs, etc.
- 02. The Rate should be quoted in Indian Rupee only.
- 03. No interest will be payable against Security Deposit.
- 04. WBMSCL will evaluate and compare the TENDER determined to be substantially responsive i.e. which
 - (a) Are properly signed.
 - (b) Conform to the terms and conditions, and specifications.
- 05. WBMSCL reserves the right to accept or reject any TENDER s and to cancel the bidding process and reject all TENDER s, and does not bind to accept the lowest rate.
- 06. The work order will be issued to the lowest bidder incorporating the detail schedule of work.
- 07. Payment shall be made within 30(thirty) days after successfully completion of the above mentioned work against submission of supportive documents, preventive suggestions if any, Test certificates, challan & bills duly certified by the site in-charge of the respective sites.
- 08. Bidders may always submit their bids by hand, No other communication (postal service/courier) will be accepted at the time of submission of Tender.
- 09. The quoted rate offered by the bidder shall remain valid for a period not less than 3(three) years it means 3 years after the bid submission deadline date prescribed by WBMSCL.
- 10. The bidder will not be allowed in any way to withdraws and change their offer rate by more than

5% in the next consecutive of the financial years. If it happens on the part of bidders WBMSCL will be compelled to take strict action and terminate the company/agency without arising any reason and such performance of the vendors would be taken as an input for the future project by WBMSCL.

11. If the Contractor fails to complete the Works within the time of completion, the Corporation shall, without prejudice to other rights and remedies available to the Corporation under the Contract, deduct from the Contract Price, as Liquidated Damages, a sum equivalent to 0.5% per week of delay or part thereof until the date of successful completion of the Works to the satisfaction of Engineer-in-Charge, subject to a maximum of 10% of the total Contract Price.

**Sd/-
Managing Director**

I.T.B No: WBMSC/NIT-182/2018

Date: 11/09/2018

Copy forwarded for information to:

1. Manager Accounts, WBMSCL
2. Notice Board of West Bengal Medical Services Corporation Ltd.
3. Office Copy.

**Sd/-
Managing Director**

FORM-I
Details of the Bidder

1. Name of the Bidder.....:
2. Address of the Bidder.....:
3. Telephone Number.....:
Land Line Number.....:
Mobile Number.....:
4. Pan (Enclose Copy).....:
5. GST Registration (Enclose Copy).....:
6. Licence No. / Registration No. & Valid date
7. **Experience Details :**

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished above by me / us is true and correct. I / We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date:.....
.....
Place:.....
...

Signature of the bidder with seal

FORM –II

B.1.PRE-QUALIFICATION

APPLICATION: To,
Managing Director,
West Bengal Medical Services Corporation Limited

N.I.T. No: _____, **Dated** _____ **of West Bengal Medical Services Corporation Limited**

Dear Sir,
Having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & Corrigendum(if any), I /we hereby submit all the necessary information and relevant documents for evaluation

The application is made by me / us on behalf of _____

In the Capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith. We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Date:-

Signature of applicant with seal

FORM- III

B.2. STRUCTURE AND ORGANISATION.

B.2.1. Name of applicant:: _____

B.2.2. Office Address:: _____

Telephone No.:: _____

B.2.3. Name & address of Bankers:: _____

Date:

_____ Signature of applicant with seal

FORM- IV

Print out in Agency's Letter head & upload the filled proforma with signed as stated below

DECLARATION BY THE TENDERER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed work referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

We declare that I/We in the capacity of individual/ as a partner of a firm not debarred in the last financial year.

I/We also agree to procure tools, plants and others as per requirement, at my/our cost required for the work.

Date:

Signature of Bidder with seal