

# WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091

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[www.wbmsc.gov.in](http://www.wbmsc.gov.in)

**Bid Reference No. : WBMSCL/NIQ-94/2019**

**Dated: 30.09.2019**

Managing Director, West Bengal Medical Services Corporation Limited, Swasthya Sathi, GN-29, Sector-V, Kolkata - 700 091, invites sealed quotation from reliable, resourceful, experience firm having experience in similar nature of work who may be found eligible after scrutiny of the credential to be submitted as per particulars given below and will be received by the Office of the Managing Director West Bengal Medical Services Corporation Limited, Swasthya Sathi for the work

## **Comprehensive Annual Maintenance Contract (AMC) for ETP systems installed at Malda Medical College & Hospital, Malda.**

The details may be available at Notice Board of WBMSCL & website [www.wbmsc.gov.in](http://www.wbmsc.gov.in) from 3:00 P.M. on 01.10.2019

Bid Security/EMD	All the bidder will have to deposit earnest money Rs. 6,000.00 (Rupees. Six Thousand) for each site only (In the form of DD from a scheduled bank drawn in favour of "West Bengal Medical Services Corporation Ltd")
Security Deposit	10% of the contract amount to be deducted from the Bill.
Releasing of Security Deposit	One year from the date of completion of work.
Last date of Submission of Quotation	16/10/2019 up to 12:00 PM
Date of Opening of Quotation	16/10/2019 at 2:00 PM
Validity of Quotation	60 days from the date of submission of Quotation
Time allowed for completion of Work	12 months [counting after 7 (Seven) days from the date of Work order].
Eligibility of participating bidder	Bonafied reliable and resourceful soil exploration firm having executed similar nature of Work.
Bid opening Venue	West Bengal Medical Services Corporation Ltd, Swasthya Sathi, GN -29 , Sector - V, Salt Lake, Kolkata - 700091.

Prospective bidders are requested to submit the bid in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Ltd, Swasthya Sathi, GN -29 , Sector – V, Salt Lake, Kolkata – 700091 within the stipulated date & time.

Bidders are instructed to submit their bid consisting of two sealed envelope called “**Qualifying Bid**” & “**Financial Bid**”. EMD, in the form of DD, should be in “**Qualifying Bid**” envelop and both the sealed envelopes are placed within a sealed cover.

Sd/-  
Managing Director  
& Commissioner, Health & Family Welfare Department

**Documents comprising the bid: (Bidders are instructed to submit their bid consisting of two sealed envelope called Qualifying Bid & Financial Bid.)**

**The Qualifying Bid shall comprise the following: -**

- a. PAN No.
- b. PT.
- c. IT Return for the last three years.
- d. Experience in similar field and credential should be in the form of completion certificate.

**The Financial Bid shall comprise the following:**

Applicable Rate Schedules as per printed format on the letter head of the intending bidder.

(Rate must be given in the format “A” provided below, on the letter head of the intending bidder. Rate must be inclusive of all taxes, charges in respect of all the sites/location. Any taxes, charges etc shown separately will not be considered. Rate Quote in any other format will be treated as cancelled).

Comparison of financial bid will be based on total amount of the site/location.

Each bidder is to quote total amount and item wise breakup rate for the site/location in (Format ‘A’). The selected bidder has to take part in Geo-Technical investigations for the sites.

A bidder shall have to furnish signed "Financial Bid" on their letter head. The financial bid of only of those bidders will be opened who meet all the requirements of the technical bid.

Failing to fulfill the requirements and eligibility criteria set in the quotation will make the bidders Bid invalid. WBMSCL reserves the right to cancel or reject any or all of the Bids without assigning any reason whatsoever.

Sd/-  
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### Eligibility Criterion for participation in the tender

- i) Intending bidders should produce credentials of minimum 01 (one) similar nature of works ie. Annual Maintenance of ETP system for any Institute/Office/Commercial Building. The minimum value of work is Rs. 1,00,000.00 (One Lac only) during last 3 (three) years prior to the date of issue of this tender notice.
  - ii) Credential certificate issued by the competent authority of any State / Central Govt., State / Central Govt. Undertaking, Statutory / Autonomous bodies, on the executed value of completed / running work will be taken as credential.
  - iii) All intending Bidders are required to produce current Tax return (for the assessment year 2014-15, 2015-16, 2016-17 )as submitted along with Contractor License, Supervisory License, PAN, GST Registration Certificate & Professional Tax receipt challan for the year as applicable (to be documented through e-filing).
  - iv) Registered Partnership deed should be furnished (for partnership firm only) along with Power of Attorney to sign on the tender documents (if required) and the company shall furnish the Article of Association and Memorandum (to be documented through e-filing).
  - vii) Joint Venture will not be allowed.
3. Constructional Labour Welfare Cess @ 1 % (one percent) of the cost of construction will be deducted  
from every bill of the selected agency. GST & other all taxes as applicable will have to be borne by the contractor as the quoted rate is inclusive of all the taxes & Cess.
4. Bids will remain valid for a period not less than 120 days (One Hundred Twenty days) from last date of submission of Bid / Sealed bid. If the Bidder withdraws the Bid during the period of Bid -validity, his Earnest Money Deposited will be forfeited.
  5. No Mobilization Advance / Secured Advance will be allowed.
  6. Prospective applicants note carefully the minimum qualification criteria as mentioned in instruction to bidders before tendering the bids.
  7. No Conditional Bid /Tender will be accepted under any circumstances.
  8. Before uploading tender document through e-filing each page of the tender documents are to be signed by the Bidder/ owner/ partner / authorized signatories having legal authority to do so, failing which the Bid will be treated as informal.
  9. The employer reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

### SCOPE OF WORK

1. **35 KLD capacity sewage treatment plant at Malda Medical College & Hospital, Malda.**
  2. **25 KLD capacity sewage treatment plant at Malda Medical College & Hospital, Malda.**
1. Bar Screen
  2. Submersible Raw Sewage self priming pumps with cutter arrangement
  3. Roughing Filter/ up flow filter media/ tube settler
  4. Fill feed pumps
  5. Pressure sand filter
  6. Air Compressor
  7. Alum & Lime dosing pumps
  8. Activated carbon filter
  9. Liquid chlorine Dosing Pump along with solution preparation and feed tank
  10. Pipe & fittings (for interconnecting pipe work)

11. Electrical control panel with inside wiring
12. Cleaning of sludge tank.

#### **General Terms and Conditions:**

1. The rates quoted shall include all applicable taxes.
2. Regular servicing & inspection of the equipments should be carried out at least twice in a month preferably during 1<sup>st</sup> & 3<sup>rd</sup> week of the month by the service provider. The service provider shall perform preventive maintenance to the equipments mentioned above and its accessories as per service manual. The service provider shall also attend any breakdown & emergency call immediately.
3. An agreement detailing the terms & conditions shall be executed with the service provider for entering into an AMC.
4. The service provider shall furnish details of experience indicating the parties for whom similar assignments CAMC were undertaken.
5. The AMC may be terminated at any time before the expiry of contract agreement, depending on the requirement / performance of the service provider.
6. The Earnest money should be deposited by successful bidder only. The earnest money deposited by successful bidder will be converted to Security deposit. Balance security deposit to cover 10% of the bill amount will be recovered from each running bill & final bill. Performance guarantee as well as security deposit shall be refunded to successful bidder / lowest bidder after successful completion of the work. No interest is payable on this deposit. If the approved party fails to execute the agreement deed within the specified date, the earnest money will be forfeited. The Managing Director of the WBMSCL or any other person(s) authorized by him on his/her behalf reserves the right to accept any quotation, in full or in part, or reject any or' all the quotations without assigning any reasons thereof and no correspondence in this respect will be entertained.

#### **Special Terms & Conditions.**

1. The tender is for Comprehensive Annual Maintenance of ETP System.
2. The Contractor shall provide maintenance services for the above mentioned ETP systems for a period of 1 (one) year, after which the AMC may be extended for a period of two years on year to year basis (total for three years) depending on the satisfactory performance of the contractor on the same terms and conditions as were agreed upon in the first year of the contract. The firms/agencies/contractors who wish to quote are required to visit and examine the whole systems and satisfy themselves before submitting their offer and to apprise themselves about the plant and equipment, accessories and parts of the complete systems. LOG-BOOK for recording of parameters related to Sewage Treatment Plant shall be maintained by the firm/agency/contractor showing the complete maintenance done on the Plant and it should be made available to the Client on a monthly basis.
3. Contractor shall provide all necessary consumables, chemicals etc. as required for the complete maintenance as per requirements during the AMC period. All spares parts, materials and consumables shall be genuine and of same make and type as installed wherever applicable and a minimum quantity of spares and materials for routine maintenance may be kept at site to minimize time of maintenance. The firm/ agency / contractor have to keep all equipments well maintained for the Plant so as to give proper output at all times.

4. Tools and equipment required for comprehensive maintenance for the ETP and related accessories etc. shall be provided by the firm/agency/contractor.
5. Proper care shall be taken to avoid major breakdown at the plant. In the event of any breakdown, the same will be rectified immediately within 24 hours from the time of reporting of the fault. Similarly, if any breakdown takes place due to negligence of firm / agency / contractor, the whole component has to be replaced/rectified to bring it to the original condition immediately.
6. The rates shall be quoted on yearly basis. The rates shall be all inclusive including taxes and duties etc.
7. Rate should be quoted in figure as well as in words as per **FORMAT - A**.
8. The firm/agency/contractor shall fulfill the requirement of various law enforcing agencies / local authorities, such as pollution control Board, Directorate of Electricity Safety etc by taking their approvals as and when required.
9. The firm/ agency/contractor will be responsible for the safety of their deputed staff during the performance of their duty at site.
10. The firm/agency/contractor shall keep the equipment well maintained, neat and clean and adhere to the maintenance schedule of various equipment given in the respective manuals. Upon placement of work order they will prepare the maintenance schedule and discuss the same with the High Commission's deputed officials of WBMSCL its implementation. This may be revised from time to time as per the requirement.
11. The firm/agency shall provide and maintain bacteria culture as and when required. The firm/agency shall maintain data log including running of all Mechanical items and chemical dosing schedule.
12. The firm/agency shall operate the filter press as and when required.
13. The firm/agency shall get the treated water tested once in a three months from approved Laboratory.
14. The firm/agency shall send a supervisor to check the Plant once a month.  
The firm/agency shall provide all spare parts for pumps, motors, clarifier, chlorination, electrical panels, and fittings/fixtures as required ensuring proper functioning of the Plant.
15. Penalty: The firm shall rectify any breakdown within 24 hours failing which penalty for non-performance @0.5% per week of delay subject to a maximum of 10% of the contract price will be imposed and in the event of any damage to the property or life arising out of nonperformance, contractor will be solely responsible.
16. The contractor shall be responsible for proper maintenance of decorum, punctuality, discipline work output and cleanliness of the Plant and its surroundings.
17. Levy/Taxes payable by contractor – GST or any other tax on materials in respect of this contract shall be payable by the contractor.
18. The agency/firm/contractor shall provide one skilled person for routine visit within every 15 days.
19. The AMC shall include routine and preventive maintenance as also breakdown maintenance if and when required. Maintenance services shall be provided with 24 hour emergency call out service.
20. The Contractor shall keep sufficient spare parts during the maintenance period to ensure that replacement work for defect can be carried out immediately. A competent engineer shall be provided to investigate the fundamental cause of a fault temporary quick fix salutation will not be accepted.
21. In circumstance such that the Contractor fails to attend the breakdown within four normal working hours after notification of the breakdown and where remedial work I interrupted during normal working hours for purposes other than obtaining replacement parts, the employer reserves the right

to order such action as may be necessary to expedite completion of remedial work which shall be at the Contractors expense without abrogation of the Contractors responsibilities.

22. The employer shall at his discretion, take action to recover all losses incurred rising from the failure of the contract to perform the duties either wholly or in part as detailed in this section.
23. The routine maintenance and periodical maintenance of all the equipment under the scope of this tender is to be done. Necessary preventive maintenance, breakdowns if any is to be attended throughout the day, all 7 days a week, with experienced and qualified personnel.
24. The day to day operation of all equipment is to be done by the experienced and qualified personnel.

## ANNEXURE - III

### TERMS OF PAYMENT

1. Payment for the works will be made after successful completion of 1<sup>st</sup> quarter, 2<sup>nd</sup> quarter, 3<sup>rd</sup> quarter and 4<sup>th</sup> quarter respectively.
2. Payment will be made at the end of each quarter after successful completion of works in the preceding of 3 months as per complain log register.

### Terms and conditions:

- 1) There must available special tools and tackles, testing apparatus, measurement and inspection devices including diagnostics equipments etc at call centre/site office.
- 2) Any type of system components installed in the network must be kept at site for easy and quick replacement of spares as well as rectification of defects.
- 3) Necessary measures (Routine Checking) should be taken to assess defects in the system and rectify the same as early as possible.
- 4) Changing of all spares and machineries attached with the ETP System are under the AMC contract.
- 5) The equipment damaged due to any fault (except force measured) of the system should be rectified by the Agency within 24(twenty four) hours.
- 6) The philosophy or "Public Interest" would be THE MOTTO of this all inclusive maintenance any deviation may be viewed otherwise.
- 7) Any inconvenience caused so far as performance of ETP System due to negligence in the part of the agency, if detected, will be liable to penalty. Quantum of penalty would be decided in EIC depending on the gravity of situation.
- 8) An Engineer/Technician will be posted at site office allotted by Authority concern.
- 9) A Register should be maintained for call login and result thereafter. The Site Engineer/Technician should have common telephone no by which a user can communicate with him directly.
- 10) Bill should be submitted monthly/quarterly as per direction of EIC.
- 11) No Extra charges will be paid except the rate quoted by the agency as per unit per month basis for maintaining the above described terms and condition.
- 12) WBMSCL authority reserves the right to terminate the contract against three months notice for the non satisfactory performance or other administrative reasons.
- 13) Service Challan certifying satisfactory performance of the ETP System should be submitted to the concerned SAE twice in a month and that has to be countersigned by the AE and to be submitted along with the bill. A logbook shall also be maintained twice in a month by the agency duly signed by SAE / AE from time to time of servicing.
- 14) There should be present one experienced person /technician to operate call centre during working hours to receive fault report.
- 15) There should be special Telephonic support available beyond working hours.
- 16) Provide telephonic support via Public network.
- 17) Any changes in the ETP System i.e. for new technical development on the system must be informed to user.

**Sd/-**  
**Managing Director**  
**& Commissioner, Health & Family Welfare Department**

FORMAT -"A"

BOQ of Comprehensive Annual Maintenance Contract (AMC) for ETP systems installed at Malda Medical College & Hospital, Malda.

SL No	Description of Item	Quantity	Unit	Rate (Rs)	Amount (Rs.)
1	Providing maintenance services under Comprehensive Annual Maintenance of 35 KLD ETP System installed at Malda Medical College & Hospital, Malda.	L.S	1		
2	Providing maintenance services under Comprehensive Annual Maintenance of 25 KLD ETP System installed at Malda Medical College & Hospital, Malda.	L.S	1		

In Figure:

Note: Rate should be inclusive of all taxes.