

WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

Regd. Off. : Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata– 700 091

www.wbmcs.gov.in; Ph: 033-4034-0300

Memo No: WBMSCL/NIT-35/2015

Date: 24/09/2015

NOTICE INVITING TENDER

Sealed Tenders are invited from the Authorized Dealers/ Authorized Distributors/Authorized Business Partners of Laptop Computer Manufacturers for supplying Business model Laptop Computer, for WBMSCL. Tenders from firms having credentials of same nature of work would only be accepted.

| Brief description of work | Earnest Money Deposit (EMD) (Rs) [Refundable] | Last date and time of Tender submission | Date & Time of Opening Of Tender (Qualifying & Financial) |
|---|--|---|---|
| SUPPLY OF Business model Laptop Computer for WBMSCL, Swasthya Bhaban, GN – 29 ,SECTOR – V Salt Lake, Kolkata - 700091 | Rs. 8000.00 (In the form of DD from a scheduled bank drawn in favour of " West Bengal Medical Services Corporation Ltd") | 05/10/2015; 2.00 pm | 05/10/2015; 2.30 pm |
| BID Opening Venue | West Bengal Medical Services Corporation Ltd, Swasthya Bhaban, GN - 29 , Sector – V, Salt Lake, Kolkata – 700091. | | |

Prospective bidders are requested to submit the bid in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Ltd, Swasthya Bhaban, GN -29 , Sector – V, Salt Lake, Kolkata – 700091 within the stipulated date & time for the following product.

Bidders are instructed to submit their bid consisting of two sealed envelope called "Qualifying Bid" & " Financial Bid".

Scope of work:

| | | |
|---|--|---|
| 1 | Supply of Business Model Laptop Computer for WBMSCL | |
| 2 | Time allowed for completion of work | 30 days |
| 3 | Eligibility of Participating vendor: Bonafide, reliable and resourceful vendors having credentials of same nature of work would only be accepted. | |
| 4 | Validity of Tender | 60 days from the date of submission of tender. |
| 5 | Release of Earnest Money | Six months from the date of completion of work(i.e. issuing of work completion certificate) |

| | | |
|---|------------------------------|---|
| 6 | Issuance of Materials | All materials related to the completion of work will have to be supplied by the vendor at his own risk and cost including, cost of transportation , labour charges etc. |
|---|------------------------------|---|

BOQ & TECHNICAL SPECIFICATIONS

All parameters mentioned in the technical specifications are **Essential**. Bidder has to comply with all Essential parameters of the technical specifications except deviation(s) which will be considered minor and acceptable by the team of experts to be engaged by WBMSCL.

BILL OF QUANTITY

| SL No | Item | Quantity |
|-------|--------------------------------|----------|
| 1 | Business Model Laptop Computer | 4(Four) |

ESSENTIAL TECHNICAL SPECIFICATIONS

| Specification for Business model Laptop Computer | | |
|--|-----------------------------------|--|
| SL No | PARTICULARS | MINIMUM REQUIREMENT |
| 1 | Processor | 5th Gen Intel Core i5 5200U Processor (2.2GHz) or Higher with Max TDP 15W |
| 2 | Memory | 8 GB @ 1600MHz DDR3, Scalable upto 16 GB with one free slot |
| 3 | Storage | 256GB SSD or higher |
| 4 | Display/ Resolution | Less than 13" HD (1366x768 or higher) Wide View Anti-Glare WLED-backlit |
| 5 | System weight (including battery) | Not more than 1.3 kg including battery |
| 6 | Battery | Minimum 39 Whr battery with 6 hours backup time |
| 7 | Wireless | 802.11 AC |
| 8 | Bluetooth | Integrated module with Bluetooth 4.0 wireless technology |
| 9 | Graphics | Intel HD graphics 5500 |
| 10 | Webcam | 720p HD integrated webcam |
| 11 | Ports | 3 or more USB 3.0, 10/100/1000 Gigabit Ethernet port, 1 HDMI, 1 VGA/mDP port ; Lock Slot; docking port with charging support |
| 12 | Multimedia | Integrated Multimedia capabilities with Speaker, Mic and HD Webcam |
| 13 | OS | Windows 8.1 Professional 64 bit or higher |
| 14 | Antivirus | Preinstalled antivirus software (Norton/McAfee/e-trust/Quick Heal or other software) with 5 years license and updates |
| 15 | Encryption | TPM with preinstalled encryption software with 5 years support |
| 16 | Productivity software | Microsoft office |
| 17 | Warranty | 5 years next business day OEM warranty for Laptop and 3 years for Battery |
| 18 | Input devices | Spill resistant backlit dual pointing keyboard with touchpad support |
| 19 | Built | 180 degree hinges and metal chassis |
| 20 | Certifications | Energy star 6.0; EPEAT Registered; RoHS |
| 21 | Dimensions | Height not more than 1" |
| 22 | Carrying Case | Side Bag |

Documents comprising the bid : (Bidders are instructed to submit their bid consisting of two sealed envelope called Qualifying Bid & Financial Bid.)

The Qualifying Bid shall comprise the following: -

- (a) PAN NO.
- (b) VAT NO.
- (c) Credential in similar nature of works.
- (d) Bank Draft of Rs.8000.00 only in favour of "**West Bengal Medical Services Corporation Ltd**" towards the Bid Security.
- (e) COMPLIANCE SHEET.
- (f) OEM Authorization for Bidder.
- (g) Technical Brochures of item quoted, printed and published Brochure and / or Web site reference is essential (customized statement on OEM letterhead or likes is not acceptable).
- (h) Tender document must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this tender document.

The Financial Bid shall comprise the following:

Applicable Price Schedules as per printed format on the letter head of the intending bidder. (Rate must be given in the format provided below, on the letter head of the intending bidder. Rate per unit as mentioned in column no 3 of the format must be inclusive all taxes, charges and Installation. Any taxes, charges etc shown separately will not be considered. Price in any other format will be treated as cancelled).

| SI No | Item Name with Make & Model No | Rate / Unit (Inclusive of all taxes and charges). |
|-------|--------------------------------|---|
| | | |

Period of Validity of Bids:

Bids shall remain valid for a period of **60 days** after the bid submission deadline date prescribed by WBMSCL. A bid valid for a shorter period shall be rejected by WBMSCL as non responsive. In exceptional circumstances, prior to the expiration of the bid validity period, WBMSCL may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. In such case the Bid Security shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify the bid.

Submission, Sealing and Marking of Bids:

Bidders may always submit their bids by hand. Bidders will submit the Qualifying Bid and Financial Bid sealed in individual envelopes and enclose both the original Bids separately in a sealed envelope, which shall:

- (a) Bear the name and address of the Bidder as well as the BID reference number.

(b) Be addressed to

Managing Director,

West Bengal Medical Services Corporation limited, Swasthya Bhawan, GN-29, Salt Lake Sector-V, Kolkata-91

- (c) The envelopes containing Qualifying and Financial bids should also be similarly marked clearly stating "Qualifying Bid"/ "Financial Bid" as well as BID reference number.
- (d) If the envelope/s is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the bid.

Deadline for Submission of Bids

- (a) Bids must be submitted by the Bidder at WBMSCL, Swasthya Bhawan, GN-29, Salt Lake, Sector-V, Kolkata-91 latest by 14:00 hours on 05/10/2015.
- (b) WBMSCL may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents, if felt necessary.
- (c) WBMSCL shall not consider any bid that arrives after the deadline for submission of bids, or that which has not been received at the stated address within the deadline of submission for bid. Any bid received by WBMSCL after the deadline for submission of bids shall be declared late, rejected.

Bid Opening

- (a) WBMSCL or its duly authorized representative or committee will open tenders in the presence of intending bidders who may be present at the time of Bid Opening. The Technical qualification and responsiveness of the Bid will be checked first.
- (b) A bid will be considered as non responsive and will be rejected/ cancelled under the following conditions:
- Does not have any of the documents as mentioned in Qualifying / Financial Bid Envelop.
 - Does not have the required technical eligibility as per documents submitted by the Bidder.
 - If the bidder submits conditional bid.
 - Submits incomplete Price Bid as per price format.
 - The Bidder does not accept important Contract conditions.
- (c) Financial Bid will be opened only in case of those Bidders who have submitted substantially responsive Bid and who have qualified as per Qualifying criteria set for the Bid. On opening the Financial Bid the Committee will enter the amounts of the tenders in a Comparative Statement Form.

Terms and Conditions

01. Tender must be inclusive of all charges i.e. CST/ VAT, Excise Duty, Delivery, Installation etc.
02. The price to be quoted in Indian Rupee only.
03. No interest will be payable against Earnest money or Security Deposit.
04. Each Bidder shall submit only one tender.
05. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
 - (a) Are properly signed.
 - (b) Conform to the terms and conditions, and specifications.
06. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
07. Quantity mentioned in the tender document is indicative only and orders shall be placed subject to actual requirement. WBMSCL reserves the right to increase or decrease the quantity specified in the tender.
08. The Bidder whose bid is accepted will be notified of the award of contract. The terms of accepted offer shall be incorporated in the purchase order.
09. Payment shall be made within 30(thirty) days after delivery of the goods, against submission of bills with certification from the consignee for the satisfactory completion of supply and Installation.
10. All goods should be reached in SEALED / Packed condition.

Sd/-
Managing Director
WBMSCL

COMPLIANCE SHEET

Format for the Compliance Statement is provided below:

| Sl No | PARTICULARS | MINIMUM REQUIREMENT | Compliance (Yes/No) / Deviation(if any) |
|-------|-----------------------------------|--|--|
| 1 | Processor | 5th Gen Intel Core i5 5200U Processor (2.2GHz) or Higher with Max TDP 15W | |
| 2 | Memory | 8 GB @ 1600MHz DDR3, Scalable upto 16 GB with one free slot | |
| 3 | Storage | 256GB SSD or higher | |
| 4 | Display/ Resolution | Less than 13" HD (1366x768 or higher) Wide View Anti-Glare WLED-backlit | |
| 5 | System weight (including battery) | Not more than 1.3 kg including battery | |
| 6 | Battery | Minimum 39 Whr battery with 6 hours backup time | |
| 7 | Wireless | 802.11 AC | |
| 8 | Bluetooth | Integrated module with Bluetooth 4.0 wireless technology | |
| 9 | Graphics | Intel HD graphics 5500 | |
| 10 | Webcam | 720p HD integrated webcam | |
| 11 | Ports | 3 or more USB 3.0, 10/100/1000 Gigabit Ethernet port, 1 HDMI, 1 VGA/mDP port ; Lock Slot; docking port with charging support | |
| 12 | Multimedia | Integrated Multimedia capabilities with Speaker, Mic and HD Webcam | |
| 13 | OS | Windows 8.1 Professional 64 bit or higher | |
| 14 | Antivirus | Preinstalled antivirus software (Norton/McAfee/e-trust/Quick Heal or other software) with 5 years license and updates | |
| 15 | Encryption | TPM with preinstalled encryption software with 5 years support | |
| 16 | Productivity software | Microsoft office | |
| 17 | Warranty | 5 years next business day OEM warranty for Laptop and 3 years for Battery | |
| 18 | Input devices | Spill resistant backlit dual pointing keyboard with touchpad support | |
| 19 | Built | 180 degree hinges and metal chassis | |
| 20 | Certifications | Energy star 6.0; EPEAT Registered; RoHS | |
| 21 | Dimensions | Width not more than 1" | |
| 22 | Carrying Case | Side Bag | |

(Signature of the Bidder with Stamp)