

# WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata- 700091

Phone: 033-4034-0300 ♦ Email: info@wbmsc.gov.in ♦ website: www.wbmsc.gov.in

I.T.B No: WBMSC/NIT- 22/2018

Date: 12/10/2018

## NOTICE INVITING TENDER

Sealed TENDER is invited from the Bonafide, Resourceful, Reliable and Experienced agency having credential of similar nature of work in PWD, I&W Dept. WBSEDCL, Railway and other Govt. Dept./Under Taking or any private sector for the work of "New Issue/Renewal of Fire & Life Safety Certificate of Different Multi/Super Speciality Hospitals/ Medical Colleges &Hospitals/Any other Hospitals/Any Health Related Projects in the State of West Bengal from the Department of West Bengal Fire & Emergency Services under 3(three) zone wise packages".

Brief description of work	Last date and time of TENDER submission	Date & Time of Opening Of TENDER
"New Issue/Renewal of Fire & Life Safety Certificate of Different Multi/Super Speciality Hospitals/ Medical Colleges &Hospitals/Any other Hospitals/Any Health Related Projects in the State of West Bengal from the Department of West Bengal Fire & Emergency Services under 3(three) zone wise packages".	14/11/2018; 2.00 pm	14/11/2018; 2.30 pm
BID Opening Venue	West Bengal Medical Services Corporation Ltd, Swasthya Sathi Building, GN -29 , Sector – V, Salt Lake, Kolkata – 700091.	

Prospective bidders are requested to submit the TENDER in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Ltd, Swasthya Sathi Building, GN - 29, Sector – V, Salt Lake, Kolkata – 700091 within the stipulated date & time.

### Terms & Conditions:

1	" New Issue/Renewal of Fire & Life Safety Certificate of Different Multi/Super Speciality Hospitals/ Medical Colleges &Hospitals/Any other Hospitals/Any Health Related Projects in the State of West Bengal from the Department of West Bengal Fire & Emergency Services under 3(three) zone wise packages".	
2	Time allowed for completion of work	60(Sixty) days from the date of issue of work order.
3	Eligibility of Participating vendor: Bonafide, reliable and resourceful vendors having credentials of same nature of work would only be accepted.	
4	Validity of TENDER	03 (three) years from the date of submission of TENDER .



5	EMD Amount	Rs. 6000.00 per package in the form of Bank draft to be drawn On each Scheduled bank in favour of "West Bengal Medical Services Corporation Limited," payable at Kolkata.
6	Release of EMD	The EMD amount deposited by the unsuccessful bidders will be released by WBMSCL after issue of work order to the successful bidder. The EMD deposited by the successful bidder will be converted into performance guarantee and will remain with the WBMSCL for 3(three) years. The said EMD will be released after successful completion of the bid validity days of the said work

➤ Eligibility Criterion for Participation :

- 1) Intending bidders should produce credentials of minimum 01 (one) similar nature of works i.e. Professional consulting services towards authority negotiation for approval and renewal of fire safety certificate for any Institute/Office/Commercial Building. The minimum value of work is Rs. 25,000.00 (Twenty Five Thousand only) during last 3 (three) years prior to the date of issue of this tender notice for participation of single package and if any bidder participate for three package then the amount of credential should be not less than Rs. 75,000.00 (Seventy Five Thousand) only.
- 2) Credential certificate issued by the competent authority of any State / Central Govt., State / Central Govt. Undertaking, Statutory / Autonomous bodies, or any private sector on the executed value of completed / running work will be taken as credential.
- 3) Joint venture will not be allowed.

➤ Scope of Work :

- 1) Hospitals for which Fire Safety Certificates was issued Offline by West Bengal Fire & Emergency Services:
  - a) Creation of Username and Password in SSDG (State Service Delivery Gateway) portal.
  - b) Filling up of online application and uploading of scanned documents issued offline by West Bengal Fire & Emergency Services.
  - c) Filling up of online application for renewal of Fire Safety Certificate.
  - d) Filling up of Fire Safety Installation Check List of the Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects.
- 2) Hospitals for which Fire Safety Certificates was issued Online by West Bengal Fire & Emergency Services:
  - a) Filling up of online application for renewal of Fire Safety Certificate.
  - b) Filling up of Fire Safety Installation Check List of the Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects.



- 3) Proposed & existing Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects for which Fire Safety Certificate are required:
  - a. Creation of Username and Password in SSDG (State Service Delivery Gateway) portal.
  - b. Filling up of online application and uploading of scanned documents issued offline by West Bengal Fire & Emergency Services.
  - c. Filling up of Fire Safety Installation Check List of the Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects
- 4) Physical inspection of the building to ascertain status of fire and life safety in the Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects such that required anomalies can be addressed for compliance before inspection by fire officer
- 5) Coordination with Fire Inspector for setting up of inspection date of the building.
- 6) Conducting physical inspection of the premises along with Fire Inspector and coordination with responsible individuals of the Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects.
- 7) Authority negotiation with Fire Inspector and superior authority of State Fire Services for issuance of renewed Fire Safety Certificate.
- 8) Handing over of issued Fire Safety Certificate to West Bengal Medical Services Corporation Limited.
- 9) Inspection status report of each site visited will be submitted to respective authority/WBMSCL.
- 10) The Tender for the work should be submitted by the firm based on the location of the Multi/Super Speciality Hospitals/ Medical Colleges & Hospitals/Any other Hospitals/Any Health Related Projects considering the following matrix:

<i>Package-A</i>	<i>ZONE-1</i>
<i>S.L.No.</i>	<i>District</i>
1	South 24 Pgs.
2	North 24 Pgs.
3	Purba Medinipur
4	Paschim Medinipur
5	Jhargram
6	Howrah
7	Kolkata
8	Hooghly
9	Nadia
<i>Package-B</i>	<i>ZONE-2</i>
<i>S.L.No.</i>	<i>District</i>
1	Bankura
2	Paschim Burdwan
3	Purba Burdwan
4	Purulia



5	Murshidabad
6	Birbhum
<b>Package-C</b>	<b>ZONE-3</b>
<b>S.L.No.</b>	<b>District</b>
1	Uttar Dinajpur
2	Dakshin Dinajpur
3	Malda
4	Jalpaiguri
5	Coochbeher
6	Darjeeling

Documents comprising the bid: Bidders are instructed to submit their package wise Technical & Financial bid consisting of two separate sealed envelope.

The Qualifying Bid shall comprise the following signed documents: -

- PAN Card.
- GST Reg. Certificate.
- Credential in similar nature of works. Completion certificate should be submitted
- NIT with authorized signatory.
- TENDER must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this NIT document.
- IT return for last three financial year( 2016-17, 2017-18 & 2018-19)

The Price Schedule shall comprise the following:

Applicable Price Schedules as per printed format on the letter head of the intending bidder.

(Rate must be given in the format provided below, on the letter head of the intending bidder. Rate per unit as mentioned in column of the format must be inclusive of all taxes, charges and Installation. Any taxes, charges etc shown separately will not be considered. Price in any other format will be treated as cancelled).The Bidder may enjoy the right to participate in all packages or in any single packages but the offer should be submitted in separate sealed envelope for each package.

#### PACKAGE-A (ZONE-1)

<i>S.L.No.</i>	<i>Description</i>	<i>Rate for Consulting Service of Fire &amp; Life Safety Certificate new issue (Including of all taxes &amp; duties)(X)</i>	<i>Rate for Consulting service of Fire &amp; Life Safety Certificate renewal (Including of all taxes &amp; duties)(Y)</i>
1	ZONE-1 consisting of following districts: South 24 Pgs., North 24 Pgs.,Purba Medinipur, Paschim Medinipur, Jhargram, Howrah, Kolkata, Hooghly, Nadia		
		Total Amount(X + Y)	

#### PACKAGE-B(ZONE-2)

<i>S.L.No.</i>	<i>Description</i>	<i>Rate for Consulting Service of Fire &amp; Life Safety Certificate new issue (Including of all taxes &amp; duties)(X)</i>	<i>Rate for Consulting service of Fire &amp; Life Safety Certificate renewal (Including of all taxes &amp; duties)(Y)</i>
1	ZONE-2 consisting of following districts: Bankura, Paschim Burdwan, Purba Burdwan, Purulia, Murshidabad, Birbhum		
		Total Amount(X + Y)	



PACKAGE-C(ZONE-3)			
S.L.No.	Description	Rate for Consulting Service of Fire & Life Safety Certificate new issue (Including of all taxes & duties)(X)	Rate for Consulting service of Fire & Life Safety Certificate renewal (Including of all taxes & duties)(Y)
1	ZONE-3 consisting of following districts: Uttar Dinajpur, Dakshin Dinajpur, Malda, Jalpaiguri, Coochbeher, Darjeeling.		
		Total Amount(X + Y)	

**Note:** Package wise L1 bidder defines by the value of Total Amount(X + Y).

- (i) The legal fees that would be necessary to be deposited to the fire department will be borne by WBMSCL to you through reimbursement process. This is applicable in case of providing new issue of NOC only.
- (ii) Cost involvement against any repair and fixing of identified anomalies in the fire installation before fire service inspection would be borne by WBMSCL

#### Period of Validity of Bids:

Quoted Rate shall remain valid for a period of **3(three) years** after the bid submission deadline date prescribed by WBMSCL.

In exceptional circumstances, prior to the expiration of the bid validity period, WBMSCL may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. In such case the Bid Security shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify the bid.

#### Submission, Sealing and Marking of Bids:

Bidders may always submit their Tenders by hand. Bidders will submit the Tender in sealed envelope.:

- (a) Bear the name and address of the Bidder as well as the BID reference number.
- (b) Be addressed to

Managing Director,

West Bengal Medical Services Corporation limited, Swasthya Sathi Building, GN-29, Salt Lake Sector-V, Kolkata-91

- (c) If the envelope/s is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the TENDER .

#### Deadline for Submission of Bids:

- (a) TENDER must be submitted by the Bidder at WBMSCL, Swasthya Sathi Building, GN-29, Salt Lake, Sector-V, Kolkata-91 latest by 14:00 hours on 14/11/2018.
- (b) WBMSCL may, at its discretion, extend the deadline for the submission of TENDER by amending the Bidding Documents, if felt necessary.
- (c) WBMSCL shall not consider any TENDER that arrives after the deadline for submission of TENDER s, or that which has not been received at the stated address within the deadline of



submission for TENDER. Any TENDER received by WBMSCL after the deadline for submission of TENDER shall be declared late, rejected.

#### **Bid Opening:**

- (a) WBMSCL or its duly authorized representative or committee will open the TENDER in the presence of intending bidders who may be present at the time of Opening.
- (b) A TENDER will be considered as non responsive and will be rejected/ cancelled under the following conditions:
  - Does not have any of the documents as mentioned in the NIT.
  - Does not have the required technical eligibility as per documents submitted by the Bidder.
  - If the bidder submits conditional bid.
  - Submits incomplete TENDER as per price format.
  - The Bidder does not accept important Contract conditions.
- (c) TENDER will be opened and as well as accepted only in case of those Bidders who have submitted the all other documents mentioned in the NIT. On opening the TENDER the Committee will enter the amounts in a Comparative Statement Form.

#### **Liquidated Damages:**

If the Contractor fails to complete the Works within the time of completion which is 60(sixty) days from the date of issuing of work order, the Corporation shall, without prejudice to other rights and remedies available to the Corporation under the Contract, deduct from the deposited EMD amount, as Liquidated Damages, a sum equivalent to 0.5% per week of delay or part thereof until the date of successful completion of the Works to the satisfaction of Engineer-in-Charge, subject to a maximum of total EMD amount. Once the maximum delay has been committed by the Contractor, the Corporation may proceed for termination of the Contract, in accordance with the STC without prejudice to the Corporation's right to terminate the Contract even prior thereto for breach by the Contractor. No Liquidated Damages shall be imposed on the Contractor by the Corporation, without giving a reasonable opportunity to the Contractor to explain the reason behind its delay.

#### **Terms of Payment:**

In case of providing new Fire & Life Safety Certificate 30% of the quoted amount for the aforesaid work may be released by WBMSCL only after production of FSR(Fire Safety Recommendation ) to WBMSCL after necessary formalities and relevant task in this regard with fire department and other establishment as and when required. Balance payment may be released on successful production of NOC certificate as desired by WBMSCL.

In case of only renewal of Fire & Life Safety Certificate, no part payment will be allowed and the agency will be allowed to get full payment in respect of the said renewal after production of renewed NOC certificate to WBMSCL.

#### **General Terms and Conditions**

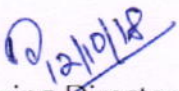
01. Quoted Rate must be inclusive of all charges i.e. GST, Excise Duty, Supply & Delivery at the above mentioned SSHs, etc.
02. The Rate should be quoted in Indian Rupee only.
03. No interest will be payable against Security Deposit.
04. WBMSCL will evaluate and compare the TENDER determined to be substantially responsive i.e. which
  - (a) Are properly signed.
  - (b) Conform to the terms and conditions, and specifications.
05. WBMSCL reserves the right to accept or reject any TENDER s and to cancel the bidding process and reject all TENDER s. and does not bind to accept the lowest rate.



06. The work order will be issued to the lowest bidder incorporating the detail schedule of work.
07. Payment shall be made within 30(thirty) days after successfully completion of the above mentioned work against submission of supportive documents, Test certificates, challan & bills duly certified by the site in-charge of the respective sites.
08. Bidders may always submit their bids by hand, No other communication (postal service/courier) will be accepted at the time of submission of Tender.
09. If the Bidder withdraws and change the quoted rate during this bid validity period, WBMSCL will take strict action against it and terminate the company/agency for a long period and this feedback on the Vendor's performance would be taken as an input for the future project by WBMSCL.

### Special Terms and Conditions

This bid has been earmarked to undertake the consultancy service for providing the no objection certificate of Fire & Life Safety Certificate in case of new issue and as well as renewal covering the duration for atleast 3(three) years. Accordingly the successful agency will have to carry out the said work on issue of work orders time to time by WBMSCL depending upon the necessity of the NOC in respect of the buildings as and when would be required with the timeline of 3(three) years as already mentioned in the NIT

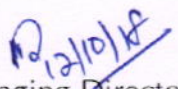
  
Managing Director

I.T.B No: WBMSC/NIT-220/2018

Date: 12/10/2018

Copy forwarded for information to:

1. Manager Accounts, WBMSCL
2. Notice Board of West Bengal Medical Services Corporation Ltd.
3. Office Copy.

  
Managing Director

