

Notice Inviting e-Tender

West Bengal Medical Services Corporation Limited
Swasthya Bhawan Complex
GN-29, Sector-V, Salt Lake, Kolkata-700091
Phone No (033) 23576504 / 23576505
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Bid Reference No.: WBMSCL/NIT-34/2013

Dated- 02.12.2013

SUPPLY OF LADIES BICYCLE ON ONE YEAR RATE CONTRACT FOR THE HEALTH & FAMILY WELFARE DEPARTMENT, GOVERNMENT OF WEST BENGAL

(Submission of *Online Bid*)

- Ref:**
- (i) Memo: WBMSCL/EOI-32/2013 dated 24/10/2013 (Notice Inviting EOI)**
 - (ii) Memo No. 1922 dated 28/10/2013 (Amendments)**
 - (iii) Memo no. 1971 dated 04/11/2013 (Amendments)**
 - (iv) Memo No. WBMSC/2004 dated 11/11/2013**

West Bengal Medical Services Corporation Limited (WBMSCL) invites online bids from the shortlisted Companies found prima facie suitable.

The bidders are to submit

- (i) Documents under My Space**
- (ii) Bid – A**
- (iii) Bid – B &**
- (iv) Bid – C.**

Sd/-
Managing Director

Table of Important Dates

Sl.	Activity	Date(s)
1.	Date of uploading of N.I.T. Documents (online)/ Date of Issue	03.12.2013
2.	Documents download start date (Online)	03.12.2013
3.	Bid submission start date (Online)	10.12.2013 at 04:00 p.m.
4.	Documents download end date (Online)	17.12.2013; up to 2:00 p.m.
5.	Bid submission closing (On line)	17.12.2013; up to 2:00 p.m.
6.	<p>Last date of submission of</p> <p>a) Cost of Tender Documents (only by Demand Draft) and Earnest Money Deposit (Demand Draft / Pay Order / Bank Guarantee)</p> <p>b) Hard copies of the documents uploaded in e-tender during bid submission. No BOQ to be submitted in hard copy</p> <p>c) Copy of acknowledgement generated by e-tender portal against the documents uploaded during bid submission.</p>	17.12.2013; up to 4:00 p.m.
7.	Bid opening date for Technical Proposals (Online) (Bid A & B)	20.12.2013; 4:00 p.m. onwards
8.	Last date for depositing Sample Bicycle	20.12.2013; up to 4:00 p.m.

Section I: Instructions to Tenderers

Important information at a glance

1. Bidders to submit the following:

A. Non statutory documents - under My Space

(Each sub-category item should be submitted online in multiple page single PDF file)

B. Following 3 covers

- a. BID – A (Should be in multiple page single PDF file)
- b. BID – B (Should be in multiple page single PDF file)
- c. BID – C (BOQ), i.e. Financial Bid

Documents should be uploaded in My Space, Bid – A & Bid – B would constitute the technical bid and Bid – C (i.e. BOQ) would be the financial bid.

Each scanned document should have an index page indicating the names of the documents enclosed and the corresponding page number of the document.

2. Details of the documents to be submitted in My Space and in covers

(a) Documents under My Space

Bidders to upload scanned copy of the following documents under specific Sub-categories of the Categories of space provided in My Space,

Sl. No.	Category Name	Sub - Category Name	Document Name
1	CERTIFICATE	CERTIFICATE	a) PAN Card of the company b) Service Tax registration c) VAT Registration certificate d) CST registration certificate
2	COMPANY DETAILS	COMPANY DETAILS 1	a) TRADE Licence or Enlistment / Shop and Commercial establishment registration certificate / Factory License (as may be applicable) b) Registration with the Registrar Of Companies
		COMPANY DETAILS 2	a) Valid Manufacturing Licence (In case, manufacturing licence is not required / applicable for production of the quoted item, notarized declaration from the manufacturer is to be submitted) b) Current registration as SSI (if any)

Sl. No.	Category Name	Sub - Category Name	Document Name
3	CREDENTIAL	CREDENTIAL 1	
		CREDENTIAL 2	
		Etc.	
4	DECLARATION	DECLARATION1	a) Income Tax returns for 2010-11, 2011-12 & 2012-13 b) Service Tax returns for 2010-11, 2011-12 & 2012-13
		DECLARATION2	VAT Returns / VAT Clearance Certificate for 2010-11, 2011-12 & 2012-13
		DECLARATION3	a) CST Returns / CST Clearance Certificate for 2010-11, 2011-12 & 2012-13
		DECLARATION 4	Declaration by the tenderer as per format given in FORM 1 in Section III
5	EQUIPMENT	MACHINERIES 1	
		MACHINERIES 2	
		MACHINERIES 3	
		MACHINERIES 4	
6	FINANCIAL INFO	P/L & BALANCE SHEET 2009-2010	Audited P/L & Balance sheet 2010-2011
		P/L & BALANCE SHEET 2010-2011	Audited P/L & Balance sheet 2011-2012
		P/L & BALANCE SHEET 2011-2012	Audited P/L & Balance sheet 2012-2013

(b) Bid-A

- i) **Tender Fees:** An amount of Rs. 5,000/- in the form of Account Payee Demand draft (DD) drawn in favour of the **West Bengal Medical Services Corporation Limited** drawn on any scheduled bank and payable in Kolkata. .
- ii) **Earnest Money (EM):** The Earnest Money in the form of Demand Draft (DD) or Bank Guarantee (BG) of **Rs. 2,00,000/-** (Rupees Two Lakh only) drawn in favour of the **West Bengal Medical Services Corporation Limited** to be furnished by the Tenderer (s).

(c) Bid-B

- i) Model of the equipment offered on company's letter head (Self Declaration)
- ii) ISO certificate of the Company manufacturing ladies bicycle
- iii) Standard certificates in respect of all the components for which certification is applicable
- iv) 2 sets of Brochure and data sheet of the offered product / model.

- v) Document in support of number of Bicycles manufactured during the last 3 financial years (FY 2010-11, 2011-12 and 2012-13)
- vi) Documents in support of Bulk Supplies (Instances of supply of more than 2000 Bicycles in a single order) during the last 3 Financial Years 2010-11, 2011-12 & 2012-13 (Total No. of Bicycles actually supplied)
- vii) Documents in support of Bulk Supplies to Government/ Government Agencies (Instances of supply of more than 2000 Bicycles in a single order) during the last 3 Financial Years 2010-11, 2011-12 & 2012-13 (Total No. of Bicycles actually supplied)
- viii) Documents in support of Servicing Network of the Bidder in the concerned area – to be evaluated by the Points of Presence of the Company in the 3 LWE affected Districts
- ix) Documents in support of having Distributor/Wholesaler/Dealer/Services Network in Paschim Medinipur, Bankura & Purulia Districts or adjacent areas

(d) Bid-C (BOQ)

The bidders to quote an all inclusive rate in INR

3. Bid Evaluation Process

Technical Bid:

Marks would be assigned to each bidder on the basis of the following parameters and weights assigned to each for judging their technical qualification in relation to the bid.

Serial	Indicator	Maximum Marks	Weightage
1	Average Annual Turnover of the Company during the last 3 Financial Years 2010-11, 2011-12 & 2012-13 (Rs in Crore)	100	0.2
2	Average Annual Production of the Company during the last 3 Financial Years 2010-11, 2011-12 & 2012-13 (No of Bicycles actually manufactured)	100	0.2
3	Credential of Bulk Supply (Instances of supply of more than 2000 Bicycles in a single order) during the last 3 Financial Years 2010-11, 2011-12 & 2012-13 (Total No. of Bicycles actually supplied)	100	0.1

4	Credential of Bulk Supply to Government/ Government Agencies (Instances of supply of more than 2000 Bicycles in a single order) during the last 3 Financial Years 2010-11, 2011-12 & 2012-13 (Total No. of Bicycles actually supplied)	100	0.1
5	Servicing Network of the Bidder in the concerned area – to be evaluated by the Points of Presence of the Company in the 3 LWE affected Districts	100	0.1
6	Quality of the Bicycle - compliance of the sample bicycle to the technical specifications prescribed in the Bid Document –to be judged by a Technical Committee on the basis of the physical quality of the sample and the supporting documents (like IS certification) to be produced by the bidders.	100	0.3

Each of the aforesaid indicators would be evaluated on a scale of 0 to 100, considering the score of the bidder with the highest absolute value as 100, and reducing the absolute values of the remaining bidders to suitable values between 0 and 100 following the unitary method. All scores should be rounded off to the nearest integral value in the scale of 0 to 100. The weighted average of all the six indicators would constitute the Technical Score of an Agency. Financial Bids of the Bidders securing a Technical Score of 50 and above would only be opened to decide the award.

Financial Bid:

Financial bids of the technically qualified bidders will be opened. Award of the Contract will be based on the rates quoted in the financial bid only.

4. Terms and Conditions

(a) Earnest Money: Earnest Money (EM) of L-1 and L-2 Tenderer would be retained till submission of Performance Bank Guarantee by the L-1 Tenderer. However, EM of the other tenderers would be released. Earnest money will be liable to be forfeited if any of the terms and conditions is violated. (*Tenderers to follow the format given in Form No. 9 of Section V, if EMD is submitted in the form of Bank Guarantee)

(b) Sample: Tenderer are to deposit one sample/prototype Bicycle for the purpose of technical evaluation. The cycle would be retained till completion of satisfactory supply of all Bicycles, for comparison with bicycles actually supplied as and when necessary.

(c) Timeline for Completion of supply & assembling from the date of issuance of award - within 90 days. Any delay will attract penalty / forfeiture of security money in consonance with the terms of the agreement.

Any wrong or misleading information provided by the Tenderer during submission of bids shall lead to summary cancellation of bid and may lead to blacklisting in WBMSCL for at least 3 years.

(d) Validity of Rates: The price offered will remain effective for one year from the date of issue of work order. Supply orders may be placed at different points of time within the said period.

(e) Place of Supply: Completely fitted Bicycles will have to be supplied to the offices of each of the Block Medical Officers of Health in accordance with the District and Block wise Schedule furnished at EOI published vide Memo: WBMSCL/EOI-32/2013 dated 24/10/2013. Contact details of all the consignees would be provided along with the Letter of Acceptance.

(f) Performance Security: An amount representing 10% of the monetary value of the work order shall be retained by the WBMSCL as performance security for a period of 13 months from the date of completion of supply of the entire consignment.

(g) Payment Terms: Bills against the supply will have to be raised in duplicate in the name of the WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED, along with supporting documents including supply challan etc. duly receipted. Payment would be made from the Head Office of WBMSCL only after satisfactory completion of delivery of the requisite number of Ladies Bicycles, fitted with all fittings and accessories as per specification and obtaining certificates to that effect in the format prescribed at Annexure C, from the BMOHs concerned, duly countersigned by the respective CMOH/ Deputy CMOHs. Statutory deductions like Income Tax etc. would be made from the bills, at applicable rates.

(h) After Sales Service: The supplier will have to ensure that hassle free after sales service is provided against the Bicycles Supplied for a period of one year from the date of completion of supply in all respects. Warranty Cards will have to be issued against each Bicycle stamping thereupon the period of warranty and the extent of its coverage. A list of the authorized service centres within the District where after sales service would be available should also be supplied with each cycle. Failure to provide satisfactory after sales services will attract forfeiture of performance security and/or Bank Guarantee.

(i) Technical Specifications: Each Bicycle supplied should conform strictly to the technical specifications and WBMSCL would be at liberty to get the Bicycles Tested in any manner whatsoever as may be considered necessary. In the unlikely event of any of the Bicycles failing to conform to the specifications, the entire lot supplied will have to be individually tested in a Testing Laboratory and the expenses for such testing will be charged to the supplier, together with incidentals.

(j) Penalty: A penalty representing 1% of the value of the Work Order will be charged for each day of delay in the First Week following the scheduled date of supply. For each subsequent week, the amount of penalty per day would increase by another 1% of the value of the work order. In fine the rates of penalty would be 1% of the value of Work Order per day in the first week of delay, 2% of the value of Work Order per day in the second week of delay and 3% of the value of Work Order per day in the third week of delay and so on. Such penalties would be deducted directly from the Bills payable to the supplier. If however the supply is delayed for extraneous reasons beyond the control of the supplier, extension of time or waiver of the penalty in full or part may be considered at the discretion of the WBMSCL Ltd.

(k) All the above documents are to be submitted at the registered office of WBMSCL. It is essential that all documents in hard copy are to be placed before the Committee and arranged in sequence. All the documents should be appropriately flagged.

(l) Bidders to submit Hard copies of the documents uploaded in e-tender during bid submission. No BOQ to be submitted in hard copy.

(m) Copy of acknowledgement generated by e-tender portal against the documents uploaded during bid submission.

Section II

Specifications of the Bicycle

Sl. No.	Details of Ladies Bicycle including Spares & Accessories	Specification
1	Safety Standard of the Ladies Bicycle	IS 10613-2004
2	Brake system	Hand operated Lever Brake
3	Colour	Metallic blue/Green/Maroon
4	Frame	Bearing ISI Mark IS 623:2008
5	Fork	Bearing ISI Mark IS 2061:1995
6	Mudguard	Bearing ISI Mark IS 6218:2008
7	Dimension of Seat Tube	As per IS 3404- 1966
(a)	Outer diameter of seat tube	28.60 mm
(b)	Thickness of seat tube	1.63 mm
8	Saddle	PVC saddle
9	Gear Bell Minimum size of Gear Bell Cap	Chromium Plated Steel Gear Bell Diameter: 58 mm, Height : 20 mm
10	Lock	7 Lever Metallic Lock
11	Stand	Metallic Full Stand- Cycle Stand (Black Metallic Coated with Lock Assembly) Thickness: (a) Outer Strip: 2.65mm (b) Inner Strip: 3.00mm
12	Carrier	Metallic Black Coated Carrier- Carrier with 2 support legs Thickness: (a) Carrier Strip: 2.60mm (b) Support Leg: 4.25mm
13	Gear Case	Full Half Gear Case
14	Chain	Bearing ISI Mark 2403:1991
15	Basket	Front basket with lid & hinges, to accommodate all utility items of the ASHA workers to be carried by them securely with locking arrangement. The basket shall be made from Mild steel sheet 0.7 mm thick, with good quality welding, to prevent for water seepage, Powder coated with minimum 50 microns The basket shall be attachable to the cycle with support rod and clamp, duly powder coated black colour Height 10" Back 8" Top 9" Bottom 8" Tolerance $\pm 5\%$
16	Dress Guard	Metallic Dress guard (both sides Black Metallic Coated) Thickness: Outer Beading: 3.50 mm Wire mesh: 0.65 mm Area:(a) Right Side: 680 sq cm (b) Left Side: 680 sq cm (c) Span between 2 wires: not above 1cm

Sl. No.	Details of Ladies Bicycle including Spares & Accessories	Specification
17	Tyre	26" x 1-1/2" Bearing ISI Mark 2414:2005
18	Tube	As per Rim Size bearing ISI Mark 2415:2004
19	Rim	26" x 1-1/2" Bearing ISI Mark 624:2003
20	Thickness of Rim	As per IS 624:1991
21	Size	20"
22	Pedal	pedal with 2 Reflectors
23	Rim Tape	Rim Tape between Rim and Tube
24	Air filling of tubes	Air Filled with Standard Pressure
25	Warranty Card (For 5 years)	To be securely tied with each Bicycle
26	Stickers	Sticker Displaying Company's Name, Mode and Serial No. of Bicycle etc. should be engraved or pasted in the Frame, Seat Tube, Top and Bottom Tubes, and other conspicuous places. A logo NRHM & ASHA should be displayed as a sticker in the basket.
27	Taggant Label	The Taggant labels are to be affixed with a 12 digit number. The number will consist of district code (2 digits) Block code (2 digits) year code (2 digits) supplier code (1 digit) & serial number (5 digits). This special Taggant label of approximate size 1.5 X 6 cm will contain micro lettered border with name of the Department & Brand name of cycles. This will be used for verification by machine readable technology using electronic authenticator reader. Supplier shall have to provide one reader per District.

Section III: Bidding Forms

FORM 1 DECLARATION BY THE BIDDER

(Affidavit on Non-Judicial Stamp Paper of Rs 10/- duly attested by a Notary/Magistrate)

This is to certify that we, M/s _____, in submission of this offer confirm that:-

1. All the terms and conditions of the NIT (**WBMSCL/NIT-34/2013 dated 02.12.2013**) and its Amendments and Addendum thereto are read and accepted without any modification or condition(s).
2. We have not made any misleading or false representation in the forms, statements and attachment in proof of the qualification/ bid requirements;
3. Business with us is not currently banned by any Central /State Government Department/ Public Sector Undertaking or Enterprise of Central /State Government.
4. We are currently not blacklisted by any Central /State Government Department/ Public Sector Undertaking or Enterprise of Central /State Government.
5. We have submitted all supporting documents and furnished the relevant details as per prescribed format.
6. The information and documents submitted with the tender by us are correct and we are fully responsible for the correctness of the information and documents submitted by us.
7. We understand that in case any statement/information/document furnished by us is found to be incorrect or false, our earnest money deposit will be forfeited without any further reference to us.

Date:

(Signature of Bidder)
[With Rubber Stamp]

Form 2

EARNEST MONEY DETAILS

Demand Draft No.	
Date	
Amount (Rs.)	
Drawee Bank	
Payable at	

Date:

(Signature of Bidder)
[With Rubber Stamp]

FORM 3

TO WHOM IT MAY CONCERN

Certified that M/S has
supplied

..... (in words) number of Ladies
Bicycles for Distribution among ASHAs of
Development Block in District on (date)
.....

In terms of Work Order No. Dated
.....of the West Bengal Medical Services Corporation Ltd.

The Bicycles are completely fitted and conform to the specifications of the tender. The Warranty
Cards for each of the Bicycles have also been received.

Date: BMOH

Place: Block
Office Seal

Countersigned

CMOH/ Dy. CMOH
.....
Office Seal

FORM 4

Turnover of the Company during last 3 Financial Years in Lakh.

Name of the Company	Financial Year	Amount (Rs)	Total Amount (Rs)	Average Amount (Rs)
	FY 2010-11			
	FY 2011-12			
	FY 2012-13			

FORM 5

Number Of Bicycles Manufactured during Last 3 Years.

Name of the Company	Financial Year	Quantity (Nos)	Total Quantity (Nos)	Average Quantity (Nos)
	FY 2010-11			
	FY 2011-12			
	FY 2012-13			

FORM 6

Credential Of Bulk Supply during last 3 years.

Name of the Company	Financial Year	Quantity (Nos)	Total Quantity (Nos)	Average Quantity (Nos)
	FY 2010-11			
	FY 2011-12			
	FY 2012-13			

FORM 7

Credential Of Bulk Supply during last 3 years.

Name of the Company	Financial Year	Quantity (Nos)	Total Quantity (Nos)	Average Quantity (Nos)
	FY 2010-11			
	FY 2011-12			
	FY 2012-13			

FORM 8

Points of presence in LWE affected Areas

(Distributor/Wholesaler/Dealer/Services Network in Paschim Medinipur, Bankura & Purulia Districts or adjacent areas)

SI No.	Name	Address	Category (Dealer/Distributer)	Contact No	Total Nos

FORM 9

Earnest Money (Bank Guarantee) Form

Beneficiary: _____ *[Name and Address of WBMSCL]*

Date: _____

BID GUARANTEE No.: _____

We have been informed that *[name of the Tenderer]* (hereinafter called "the Tenderer") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of *[name of contract]* under Invitation to Bid No. *[NIT number]* ("the NIT").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Tenderer, we *[name of Bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[amount in figures]* (*[amount in words]*) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Tenderer is in breach of its obligation(s) under the bid conditions, because the Tenderer:

- (a) has withdrawn its Bid during the period of bid validity specified by the Tenderer; or
- (b) having been notified of the acceptance of its Bid by WBMSCL during the period of bid validity, (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the performance security, if required, in accordance with the Instructions to Tenderers.

This guarantee will expire: (a) if the Tenderer is the successful Tenderer, upon our receipt of copies of the contract signed by the Tenderer and the performance security issued to you upon the instruction of the Tenderer; or (b) if the Tenderer is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of your notification to the Tenderer of the name of the successful Tenderer; or (ii) twenty-eight days after the expiration of the Tenderer's Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.