

# WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

**Regd. Off. Swasthya Sathi, GN-29, Sector-V, Salt Lake**

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Memo No: WBMSCL/NIQ-74/2019

Date: 05.08.2019

## NOTICE INVITING TENDER

West Bengal Medical Services Corporation Limited is inviting sealed quotation from reputed/experienced vendors for supply of consumables (Civil) in Malda Medical College & Hospital, Malda.

Brief description of work	Earnest Money Deposit (EMD) (Rs) [Refundable]	Last date and time of Tender submission	Date & Time of Opening of Tender (Qualifying & Financial)
<b>Supply of consumables (Civil) in Malda Medical College &amp; Hospital, Malda. (2<sup>nd</sup> call)</b>	<b>Rs. 10000.00</b> (In the form of DD from a scheduled bank drawn in favour of " West Bengal Medical Services Corporation Ltd")	<b>14/08/2019; Up to 12.00 pm</b>	<b>14/08/2019 from 01.00 pm</b>
<b>BID Opening Venue</b>	West Bengal Medical Services Corporation Ltd, Swasthya Bhaban, GN -29 , Sector – V, Salt Lake, Kolkata – 700091.		

Prospective Quotationers are requested to submit the Quotation in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Ltd, Swasthya Sathi, GN -29 , Sector – V, Salt Lake, Kolkata – 700091 within the stipulated date & time. Submission of Quotation through Post will not be accepted. Tender has to be submitted by the agency or his authorized representative. At the time of opening the owner of the agency or his authorized representative may present.

**The bidder who has submitted bid in the first call may submit their bid in the 2nd call in place of their first bid. The Draft deposited at the time of first call will be considered as earnest money for the 2nd bid. The rate quoted in the first bid will be rejected.**

Quotationers are instructed to submit their bid consisting of two sealed envelope called "Qualifying Bid" & "Financial Bid".

### Scope of work:

1	<b>SUPPLY OF CONSUMABLES (CIVIL) IN MALDA MEDICAL COLLEGE &amp; HOSPITAL, MALDA.</b>	
2	<b>Time allowed for completion of work</b>	36 Months [Materials shall be supplied on the basis of monthly requirements.
3	<b>Eligibility of Participating</b>	Bonafide, reliable and resourceful vendors having credentials of same nature of work.
4	<b>Validity of Tender</b>	90 days from the date of submission of tender.
6	<b>Performance Guarantee</b>	Total of 10% of bill value, which will be deducted from bill at the time of making payment of the bill.

7	<b>Release Security/Earnest of</b>	The EMD of unsuccessful Tenderers shall be returned as promptly as possible within 90 days.
8	<b>Issuance of Materials</b>	All materials related to the completion of work will have to be supplied by the vendor at his own ownership and cost including, cost of transportation, GST, labour charges etc.

### **BOQ & TECHNICAL SPECIFICATIONS**

All parameters mentioned in the technical specifications as per relevant IS Code with latest version are **Essential**. Bidder has to comply with all Essential parameters of the technical specifications.

#### **BILL OF QUANTITY in Annexure - III**

**Documents comprising the bid:** ( Bidders are instructed to submit their bid consisting of two sealed envelope called Qualifying Bid & Financial Bid.)

#### **The Qualifying Bid shall comprise the following: -**

- (a) PAN NO.
- (b) G.S.T NO.
- (c) Credential in similar nature of works.
- (d) Bank Draft of Rs.10000.00 only in favour of "**West Bengal Medical Services Corporation Ltd**" towards the Bid Security.
- (e) COMPLIANCE SHEET.
- (f) Tender document must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this tender document.

#### **The Financial Bid shall comprise the following:**

Rate must be given in the format provided in Bill of Quantity, on the letter head of the intending bidder. Rate per unit as mentioned in column no 5 of the format must be inclusive all taxes, cost of transportation, labour charges etc. Any taxes, charges etc shown separately will not be considered. Price in any other format will be treated as cancelled.

#### **Period of Validity of Bids:**

Bids shall remain valid for a period of **90 days** after the bid submission deadline date prescribed by WBMSCL. A bid valid for a shorter period shall be rejected by WBMSCL as non responsive.

In exceptional circumstances, prior to the expiration of the bid validity period, WBMSCL may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. In such case the Bid Security shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify the bid.

#### **Submission, Sealing and Marking of Bids:**

Bidders may always submit their bids by hand. Bidders will submit the Qualifying Bid and Financial Bid sealed in individual envelopes and enclose both the original Bids separately in a sealed envelope, which shall:

- (a) Bear the name and address of the Bidder as well as the BID reference number.
- (b) Be addressed to  
**Managing Director,  
West Bengal Medical Services Corporation limited,  
Swasthya Sathi Building, Swasthya Bhawan, GN-29, Salt Lake Sector-V, Kolkata-91**
- (c) The envelopes containing Qualifying and Financial bids should also be similarly marked clearly stating "Qualifying Bid"/ "Financial Bid" as well as BID reference number.

- (d) If the envelope/s is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the bid.

### **Deadline for Submission of Bids**

- (a) Bids must be submitted by the Bidder at WBMSCL, Swasthya Bhawan, GN-29, Salt Lake, Sector-V, Kolkata-91.
- (b) WBMSCL may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents, if felt necessary.
- (c) WBMSCL shall not consider any bid that arrives after the deadline for submission of bids, or that which has not been received at the stated address within the deadline of submission for bid. Any bid received by WBMSCL after the deadline for submission of bids shall be declared late, rejected.

### **Bid Opening**

- (a) WBMSCL or its duly authorized representative or committee will open tenders in the presence of intending bidders who may be present at the time of Bid Opening. The Technical qualification and responsiveness of the Bid will be checked first.
- (b) A bid will be considered as non responsive and will be rejected/ cancelled under the following conditions:
- Does not have any of the documents as mentioned in Qualifying / Financial Bid Envelop.
  - Does not have the required technical eligibility as per documents submitted by the Bidder.
  - If the bidder submits conditional bid.
  - Submits incomplete Price Bid as per price format.
  - The Bidder does not accept important Contract conditions.
- (c) Financial Bid will be opened only in case of those Bidders who have submitted substantially responsive Bid and who have qualified as per Qualifying criteria set for the Bid. On opening the Financial Bid the Committee will enter the amounts of the tenders in a Comparative Statement Form.

### **Important Dates**

Date of Upload NIQ	<b>06/08/2019 at 03.00 P.M</b>
Last date of Submission of Quotation	<b>14/08/2019 up to 12.00 P.M</b>
Date of Opening of Quotation	<b>14/08/2019 from 01.00 P.M</b>
Validity of Quotation	90 days from the date of submission of Quotation
Quotation opening Venue	West Bengal Medical Services Corporation Ltd, Swasthya Sathi, CN -29 , Sector - V, Salt Lake, Kolkata - 700091.

### **Terms and Conditions**

1. Rate must be inclusive of all charges i.e. GST, transportation, labour charges etc.
2. The price to be quoted in Indian Rupee only.
3. The timeline for completion of work should not be more than 36 months.
4. WBMSCL may at any time by written instruction vary as per requirement of the site. The price for the additional quantity of individual goods will be as per the contracted price of this bid.
5. No interest will be payable against Earnest money or Security Deposit.

6. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
  - a. Are properly signed.
  - b. Conform to the terms and conditions, and specifications.
7. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
8. The Bidder whose bid is accepted will be notified of the award of contract. The terms of accepted offer shall be incorporated in the purchase order.
9. Payment shall be made within 30(thirty) days after delivery of the goods, against submission of bills with certification from the consignee for the satisfactory completion of supply of materials.
10. All goods should be reached in SEALED / Packed condition.
11. The Contract may be terminated at any time before the expiry of contract agreement, depending on the requirement/performance of the supplier / manufacturer.
12. Consumables will be supplied at site at their own cost.
13. If the selected supplier / manufacturer fails to execute the agreement deed within the specified date, the order will be cancelled.
14. No advance payment will be entertained.
15. Payment will be made after supply of consumables at site.
16. Bidder has to sign the consent form format as given in annexure – IV.

Enclosure: ANNEXURE – I, II, III & IV

**Managing Director**  
**WBMSCL**

**ANNEXURE - I**

**To** : The Managing Director,  
West Bengal Medical Services Corporation Limited.  
GN - 29, Salt Lake, Kolkata – 700091

**Sub** : Submissions of Quotations for Supply of consumables (Civil) at Malda Medical  
College & Hospital.

**Ref** : Quotation No: ..... Dated .....

Sir,

With reference to above, I/We hereby submit the quotation for Supply of consumables (Civil) at Malda Medical College & Hospital, Malda.

<b>Sl. No.</b>	<b>Particulars</b>	<b>Period</b>	<b>Amount (Rs.)</b>
<b>A</b>	Supply of consumables (Civil) at Malda Medical College & Hospital.	<b>Three (36) months from the date of award.</b>	

Date:

Place:

**Signature of the bidder with seal**

**N.B.** -The successful bidder 'will ordinarily be decided on the basis of lowest quote among qualified bidder.

**ANNEXURE – II**

**Details of the Bidder**

1. Name of the Bidder .....
2. Address of the Bidder .....
3. Telephone Number.....  
Land Line Number.....  
Mobile Number.....  
Email Address.....
4. Pan (Enclose Copy) .....
5. GST Registration (Enclose Copy) .....
6. License No. / Registration No. & Valid date ..
7. **Experience Details :**

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished above by me / us is true and correct. I / We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date:.....

Place:.....

**Signature of the bidder with Seal**

**Annexure - I**  
**List of Consumables (Civil)**

SI No	Description of Item of Work	Unit	Quantity Required	Rate	Amount	Remarks
	<b>CIVIL ITEM :</b>					
<b>1</b>	Supplying profiles of required section made of Aluminium Alloy Extrusions conforming to IS: 732-1983 and IS: 1285- 1975; Anodized (with required film thickness and specified colour / natural) matt finished conforming to IS: 1868-1983		-	-	-	
	(A) In 10-12 Micron thickness Anodizing film		-	-	-	
	I) Natural white		-	-	-	
	a) 2-track sliding window		-	-	-	
	i) Bottom frame	<b>mtr.</b>	<b>7.50</b>			
	ii) Top and side Frame	<b>mtr.</b>	<b>23.40</b>			
			-			
	b) 3-track sliding window		-			
	i) Bottom frame	<b>mtr.</b>	<b>22.50</b>			
	ii) Top and side Frame	<b>mtr.</b>	<b>63.00</b>			
			-			
	d) Shutter for all track sliding window.		-			
	i) Bottom & Top member.	<b>mtr.</b>	<b>45.00</b>			
	ii) Style side member.	<b>mtr.</b>	<b>60.00</b>			
	iii) Interlock member.	<b>mtr.</b>	<b>60.00</b>			
			-			
<b>2</b>	Supplying PVC rollers for sliding windows as per direction of Engineer in charge.	<b>Each</b>	<b>600.00</b>			
			-			
<b>3</b>	Supplying maruti lock (100mm).	<b>Pair</b>	<b>120.00</b>			
			-			
<b>4</b>	Supplying EPDM gasket of approved make and brand as per direction of Engineer in charge.		-			
	i) For sliding windows		-			
	a) 'T' shaped EPDM gasket for frames.	<b>mtr.</b>	<b>72.00</b>			
	b) 'U' shaped EPDM gasket for Shutter.	<b>mtr.</b>	<b>150.00</b>			
			-			
<b>5</b>	Supplying EPDM gasket of approved make and brand as per direction of Engineer-in-charge.		-			
	Weather Gasket / Wool pile for door vertical.	<b>mtr.</b>	<b>15.00</b>			
			-			

<b>6</b>	Supplying 4 lever mortice lock of any approved make and brand as per direction of the EIC. (150 mm)	<b>Each</b>	<b>6.00</b>			
			-			
<b>7</b>	Supplying 125 mm dia acrylic handle for aluminium door as per approved make and brand. (b). Colour	<b>Each</b>	<b>18.00</b>			
			-			
<b>8</b>	Supplying bubble free float glass of approved make and brand conforming to IS: 2835-1987.		-			
	ii) 4mm thick coloured / tinted / smoke glass.	<b>SqM</b>	<b>50.63</b>			
			-			
<b>9</b>	M.S.or W.I. Ornamental grill of approved design joints continuously welded with M.S, W.I. Flats and bars of windows, railing etc.	<b>Qntl</b>	<b>1.76</b>			
			-			
<b>10</b>	Wood work in door and window frame - Sal : Malayasian.		-			
	100 mm x 75 mm	<b>CuM</b>	<b>0.82</b>			
			-			
<b>11</b>	Supplying solid flush type doors of commercial quality, the timber frame consisting of top and bottom rails and side styles of well seasoned timber 65mm wide each and the entire frame fitted with 37.5mm wide battens places both ways in order to make the door of solid core and internal lipping with Garjan or similar wood veneers using phenol formaldehyde as glue etc. complete - 35 mm thick shutters. (Greenply/Century)	<b>SqM</b>	<b>44.10</b>			
			-			



12	<p>Factory made 30 mm thick factory made solid pvc door shutter made out of single piece extruded solid pvc profile . The style &amp; rails shall be of size of 75 x 30 mm having wall thickness of 5 mm. The style and top bottom rail shall have one side a thickness of 15 mm integrally extruded on the hinge side of the profile for better screw holding power. 15 mm thickness shall be of single piece extruded solid pvc profile whereas it shall be not be made of sheet pasted profile) . The styles and rails shall be reinforced with MS tube of size 18 mm(±) 1mm x 18 mm (±) 1mm x 1mm painted with primer all four corners of reinforcement to be welded or sealed . solid pvc extruded bidding (push fit type) will be set inside the styles and rails with a cavity to receive single piece extruded 5 mm pvc sheet as panel. The styles and rails will be metered cut and join with the help of pvc solvent cement, self tapping screw and braket of size 200 x 75 mm / welded at each corner. Single piece extruded solid pvc lockrail of size 100 x 30 mm with a wall thickness 5 mm &amp; 15 mm integrally extruded in the middle of lockrail &amp; fixed with styles with the help of PVC solvent cement &amp; self driven self tapping screws of size 100mm x 8mm complete as per manufacturers specifications and direction of Engineer-in-Charge.</p>					
	a) Factory made Single piece non decorative extruded PVC profiles door shutter(mat / plain finish)	<b>SqM</b>	<b>70.88</b>			
			-			
13	<p>Factory made door frame (single rebate) made of single piece extruded solid PVC profile with homogenous fine cellular structure having smooth outer integral skin having 62mm width x 32 mm thickness (the door frame is to be made with single piece extruded solid pvc profile whereas no sheet pasted profile shall be applied for door frame fabrication) and shall be fixed to wall as per instructions of Engineer – in – charge using 100 x 8 sheet metal CSK screws.</p>	<b>RM</b>	<b>222.75</b>			
			-			



			-		
<b>28</b>	Stainless Steel Screws Size 6x25, 100 Pcs.	<b>Pack</b>	<b>18.00</b>		
			-		
<b>29</b>	Stainless Steel Screws Size 7x35, 100 Pcs.	<b>Pack</b>	<b>18.00</b>		
			-		
<b>30</b>	Stainless Steel Round Head Screws 65x10, 100 Pcs.	<b>Pack</b>	<b>6.00</b>		
			-		
<b>31</b>	Alu. Screws Size 6x13, 1000 Pcs.	<b>Pack</b>	<b>3.00</b>		
			-		
<b>32</b>	Alu. Screws Size 6x25, 1000 Pcs.	<b>Pack</b>	<b>3.00</b>		
			-		
<b>33</b>	Alu. Screws Size 6x32, 1000 Pcs.	<b>Pack</b>	<b>3.00</b>		
			-		
<b>34</b>	Iron screws 75x10, 100 Pcs.	<b>Pack</b>	<b>6.00</b>		
			-		
<b>35</b>	Iron screws 50x10, 100 Pcs.	<b>Pack</b>	<b>6.00</b>		
			-		
<b>36</b>	Iron screws 35x7, 100 Pcs.	<b>Pack</b>	<b>6.00</b>		
			-		
<b>37</b>	Concrete Nails Size 1.0 Inch.	<b>Kg.</b>	<b>3.00</b>		
			-		
<b>38</b>	Concrete Nails Size 1.5 Inch.	<b>Kg.</b>	<b>3.00</b>		
			-		
<b>39</b>	Wire Nail, 1.0 Inch	<b>Kg.</b>	<b>3.00</b>		
			-		
<b>40</b>	Wire Nail, 1.5 Inch	<b>Kg.</b>	<b>3.00</b>		
			-		
<b>41</b>	Wire Nail, 2.0 Inch	<b>Kg.</b>	<b>3.00</b>		
			-		
<b>42</b>	Wire Nail, 3.0 Inch	<b>Kg.</b>	<b>3.00</b>		
			-		
<b>43</b>	Supply of PPC Cement Bag (50Kg) (Brand: Lafarge / Ambuja)	<b>Bag</b>	<b>15.00</b>		
			-		
<b>44</b>	Supply of Stone (Coarse Aggregate) 20mm down	<b>Cft</b>	<b>30.00</b>		
			-		
<b>45</b>	Supply of Sand (Fine Aggregate)	<b>Cft</b>	<b>30.00</b>		
			-		
<b>46</b>	Greases 1 kg. Pack	<b>Each</b>	<b>1.50</b>		
			-		
<b>47</b>	Red Oxide Primer for Metal Surface	<b>Ltr.</b>	<b>15.00</b>		
			-		
<b>48</b>	White Wood Primer (Asian paint /Berger/ Nerolac)	<b>Ltr.</b>	<b>15.00</b>		
			-		
<b>49</b>	Black Japan Paint	<b>Ltr.</b>	<b>15.00</b>		
			-		

<b>50</b>	Paint Tarpin Oil	<b>Ltr.</b>	<b>15.00</b>			
			-			
<b>51</b>	Synthetic Enamel Paint (Asian paint /Berger/ Nerolac)	<b>Ltr.</b>	<b>15.00</b>			
			-			
<b>52</b>	Wooden Paint Brush (Flat) - 75mm	<b>Each</b>	<b>15.00</b>			
			-			
				<b>Total=</b>		

**Note : - All Rate should be inclusive taxes**

**ANNEXURE – IV**

**Consent Form**

I do hereby agree to supply the materials in excess of the specified quantity in BOQ at same rate with conformance of terms and condition of the tender.

Date:.....

Place:.....

**Signature of the bidder with Seal**