

WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

Regd. Off. : Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata– 700 091

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Memo No: WBMSCL/NIT-158/2018

Date: 06/08/2018

NOTICE INVITING E-TENDER

Sealed Tenders are invited from the Authorized Dealers/ Authorized Distributors/Authorized Business Partners of EPABX system Manufacturers for **“Supply and Installation of EPABX System, at different SSHs under West Bengal Medical Services Corporation Limited”** in 5(five) different packages . Tenders from firms having credentials of same nature of work would only be accepted.

Brief description of work	Earnest Money Deposit (EMD) online (Rs) [Refundable]	Last date and time of Tender submission	Name & Address of this Office
“Supply and Installation of EPABX System, at different SSHs under West Bengal Medical Services Corporation Limited” in 5(five) different packages	Rs. 9500/- for package-A (Bolpur SSH)	29/08/2018; 2.00 pm	West Bengal Medical Services Corporation Ltd, Swasthya Sathi Building, Swasthya Bhaban, GN - 29 , Sector – V, Salt Lake, Kolkata – 700091.
	Rs. 9500/- for package-B (Metiabruz SSH)		
	Rs. 9500/- for package-C (Sagoredighi SSH)		
	Rs. 9000/- for package-D (Kakdwip SSH)		
	Rs. 31000/- for package-E (Hatua SSH)		
BID Opening Venue	West Bengal Medical Services Corporation Ltd, Swasthya Bhaban, GN - 29 , Sector – V, Salt Lake, Kolkata – 700091.		

In the event of e-filing intending bidder may download the tender documents from the websites <https://wbmtenders.gov.in> directly with the help of Digital Signature Certificate and www.wbmsc.gov.in. The bidders should produce all the credential in original to the office of undersigned for verification at West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector –V, Saltlake, Kolkata-700091.

Scope of work:

1	“Supply and Installation of EPABX System, at different SSHs under West Bengal Medical Services Corporation Limited” in 5(five) different packages	
2	Time allowed for completion of work	60 days
3	Eligibility of Participating vendor: Bonafide, reliable and resourceful vendors having experience in same nature of work.	
4	Bid Validity Days	120 days from the date of submission of tender.

5	Issuance of Materials	All materials related to the completion of work will have to be supplied by the vendor at his own risk and cost including, cost of transportation , labour charges
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6. The Package details are provided below:

S.I.No.	Location of Super Speciality Hospital	District	Package
1	BOLPUR	Birbhum	A
2	METIABRUZ	South 24 pgs.	B
3	SAGORDIGHI	Murshidabad	C
4	KAKDWIP	South 24 pgs.	D
5	HATUARA	Purulia	E

7. Date & Time Schedule

Sl. No.	PARTICULAR	DATE & TIME
i)	Date of uploading of N.I.T and Tender Documents	08/08/2018
ii)	Documents Sell / download start date (online)	09/08/2018 at 09.00 A.M.
iii)	Pre-bid Meeting	14/08/2018 at 12.30 P.M
iv)	Bid Submission Upload Start date (online)	17/08/2018 at 04.00 P.M.
v)	Bid Submission Upload End date (online)	29/08/2018 at 04.00 P.M.
vi)	Date & Place for Opening of Technical bid (online) for the Bidders	31/08/2018 at 04.00 P.M. At the office of West Bengal Medical Services Corporation Limited
vii)	Date & place for opening of financial proposal	Will be informed later on

. INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

Registration of Contractor Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to [https:// wbtenders.gov.in](https://wbtenders.gov.in) The contractor is to click on the link for e-Tendering site as given on the web portal.

Digital Signature certificate (DSC) Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e-Token.

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in above using the

Digital Signature Certificate. This is the only mode of collection of Tender Documents.

Participation in more than one work a prospective bidder shall be allowed to participate in the job in the capacity of individual.

Submission of Tenders/General process of submission: Tenders are to be submitted through online to the website stated in above in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats). A. Technical & Financial proposal: The proposal should contain scanned copies of the following in two covers (folders).

A-1. Statutory Cover file Containing.

Technical Bid:

- i) Earnest money (EMD) in online mode
- ii) NIT
- iii) Credentials of same nature of work
- iv) Tender specific authorization from the OEM for supply, installation, warranty support and AMC.

Financial Bid:

- i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the rate (**Offering Above/ Below/ At per**) online through Computer in the space marked for quoting rate in the BOQ and also digitally signed and upload .

A-2. Non statutory / Technical Documents

- i) PAN, GST
- ii) Trade License from the respective Municipality/Panchayet etc.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

Terms and Conditions

01. Tender must be inclusive of all taxes and charges.
02. The price to be quoted in Indian Rupee only.
03. No interest will be payable against Earnest money or Security Deposit.
04. Each Bidder shall submit only one tender (for each package).
05. WBMSCL will evaluate and compare the tenders determined to be substantially responsive i.e. which
 - (a) Are properly signed.
 - (b) Conform to the terms and conditions, and specifications.
06. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and is not bound to accept the lowest rate.
07. The Bidder whose bid is accepted will be notified of the award of contract.
08. Payment shall be made within 30(thirty) days after supply and installation of the goods, against submission of bills with certification from the consignee of satisfactory completion of supply and Installation.
09. All goods will be received in SEALED / Packed condition only.
10. One Year Onsite Warranty (from the date of installation) must be provided for all passive and active components of EPABX.

(Managing Director)