

Selection of Lead Consultants for consultancy services for building tertiary health care hospitals in West Bengal using

Backward Region Grant Fund (BRGF)

Answers to Queries/suggestions made in the Pre-bid meeting held with the interested applicants on June 25,2012 at the meeting hall of West Bengal Medical Services Corporation (WBMSC) Ltd

Queries(Q)	Description	Remarks from WBMSC Ltd.
Q: 1	In Pg 8 Item 3 of the BID document, it has been mentioned that "Director /Partner/Proprietor of company are registered with Council of Architects & should have minimum experience of 15 years after degree."	Revised. "The Consultant firm must have atleast one in-house Architect registered with Council of Architects who should have minimum experience of 15 years after degree."
Q: 2	The date of submission of BID documents be extended by another two weeks or up to July 20, 2012	The last date of submission of BID documents is extended to July 13, 2012 till 1 pm. The entire project timeline will be adjusted accordingly.
Q: 3	In Pg 11, Clause IX d. it is stated - "In case if a particular consultant is selected for more than 1 Schedules, as L-1 bidder, they will have the option for selecting only ONE SCHEDULE of work for project Consultancy. In such a case the work of the other Schedule will pass on to the L-2 Bidder of that Schedule." Please clarify whether in such cases the L2 Bidder will be required to match the price of the L1 Bidder.	As per the bid document. Given the large resource requirement for large number of projects running simultaneously, 1 bidder can be selected for 1 Schedule only. No price matching will be required; the work of the other schedule will be passed on to the L2 Bidder of that schedule at the price of L2.
Q: 4	Whether the Lead Consultancy Firm can propose individual consultants as SME's and enclose their CVs with an undertaking from such individual consultants confirming their availability for the	Yes. The approval of the said consultant (SME) to work as a resource for the bidder in this project has to be submitted in the bid, enclosed with the CV. Any such independent consultant/ SME should submit his/her CV for this

Queries(Q)	Description	Remarks from WBMSC Ltd.
	entire project duration?	project through one firm/ consortium/ JV only to avoid any conflict of interest.
Q: 5	<p>In Page – 25 it is stated that “In the event of a Joint Venture being selected for contract award, the Contract Agreement can only be in the name of the Joint Venture and all payments will be made in name of JV.”</p> <p>This will involve registration of a company and many other activities, which will be time consuming and complicated.</p> <p>It is suggested that the clause may be revised as “In the event of a Joint Venture being selected for contract award, the Contract Agreement will be in the name of the Lead Firm in the Joint Venture and all payments will be made in name of the said Lead Firm as designated by the JV members.”</p>	<p>JV is a legal entity, and registered as such in name of the JV.</p> <p>The suggestion seems to cater to bidding as a ‘consortium’, where payments etc. can be made in the name of the said Lead Firm.</p>
Q: 6	Please clarify how the experiences & other eligibility criteria of individual company’s be considered in case of a JV.	Collective experience and financial eligibility will be seen, of the JV member constituents.
Q: 7	Please clarify what specific qualification you require for “Lift installation Expert” and “Liquid Oxygen Expert”	<p>Please refer to Annexure 1.</p> <p>Suitable Project experience shall be evident.</p>
Q 8	Are only E-Tenders to be submitted or hard copies will also be required for opening of technical and financial bids?	In case WBMSC is able to complete necessary formalities for registration relating to E Tender, the interested bidders will be required to submit their bids through E Tender only; otherwise all bid documents will be required to be submitted in the tender box placed in WBMSC Office, within the stipulated date

Queries(Q)	Description	Remarks from WBMSC Ltd.
		<p>and time.</p> <p>A communication regarding activation (or not) of E-Tendering facility, using DSC, will be posted in the web site of WBMSC and that of the Department of Health & Family Welfare by July 06, 2012</p>
Q 9	Eligibility criteria of having minimum 12 years experience of the applicant company/firm needs to be relaxed	The minimum years of experience for the firms is revised to eight (8) years from 12 years to enhance participation of interested firms
Q10	The eligibility criteria of having average annual financial turn over of Rs five (5) crore of the applicant firm during the last three years (2008-09, 2009-10, 2010-11) should be relaxed	<p>The average annual Architectural Consultancy turnover of the firms is revised to four (4) crores from five (5) crores to enhance participation of interested firms.</p> <p>However, the turnover shall strictly be for the Architectural Consultancy assignments. And construction related shall not be taken into account to meet the turnover requirement.</p>
Q 11	Imposition of VAT is on commodity. The same is not applicable for consultants	Should be interpreted as Service tax and/or any other taxes, as applicable for the consultants

Q 12

Clarifications regarding BID price submission (FOR FINANCIAL BIDS): Final BID price submission should specify the following

- a. Number of man months for each of the 25 resources X monthly rate
- b. Transportation, Documentation and accommodation as and when required
- c. Grand Total should specify the above components

Sl. No.	Name and Designation	Deployment Duration (Months)	Quoted Rate (Per month in INR)	Responsible for Reports/ Books as mentioned :
A 1				
2				
3				
24				
25				
26	Any Other Staff			
B	Transportation Related expenses			
C	Documentation Related expenses			

D	Other expenses and Contingencies		
E	Taxes, as applicable		
	TOTAL		

Project Fees for the Consultant: To be quoted for Schedules A/ B/ C/ D in sealed separate envelopes in the following format

SCHEDULE A/B/C/D					
Sl. No.	EXPENSES CATEGORY	Amount (Project 1)	Amount (Project 2)	Amount (Project 3)	Amount (Project 4)
A	Salary related Expenses				
B	Transportation Related expenses				
C	Documentation Related expenses				
D	Other expenses and Contingencies				
	TOTAL (In Figures and Words)				
E	Taxes, as applicable				

Q 13 Payment schedule in respect of fees for tasks undertaken prior to the tasks for project management (i.e post project implementation partner selection stage) needs to be increased considering the holding of higher percentage of performance security deposits.

After a review and considering all aspects including the 10% performance security, the payment schedule has been revised as given below, keeping the delivery timelines as before:

<p style="text-align: center;">Tasks undertaken</p> <p style="text-align: center;">As per Annexure 4- Payment Schedule</p>	<p style="text-align: center;">Fees</p>
<p>Resource Mobilization and Deployment Plan</p> <p>Inception Report</p>	<p style="text-align: center;">2%</p>
<p>Architectural and Structural Conceptual Plans for the buildings for approval by WBMSC</p> <p>Soil Testing Reports with Detailed Site Survey as detailed in ToR</p>	<p style="text-align: center;">3%</p>
<p>Book 1- Detailed Site Plan and Architectural Design including side elevations & sectional elevations etc.</p>	<p style="text-align: center;">1% + 4%</p>
<p style="text-align: right;">Book 2</p>	<p style="text-align: center;">1% + 5%</p>
<p style="text-align: right;">Book 2A</p>	<p style="text-align: center;">1% + 3%</p>
<p style="text-align: right;">Book 3</p>	<p style="text-align: center;">1% + 5%</p>
<p style="text-align: right;">Book 4</p>	<p style="text-align: center;">1% + 3%</p>
<p style="text-align: right;">Book 5</p>	<p style="text-align: center;">1% + 3%</p>
<p style="text-align: right;">Book 6</p>	<p style="text-align: center;">1% + 3%</p>
<p style="text-align: right;">Book 9</p>	<p style="text-align: center;">1% + 4%</p>

	Book 10	1% + 3%
	Book 11	1% + 4%
	Book 7	1% + 3%
	Book 7A	1% + 3%
	Book 8	1% + 5%
	License/ Provisional License of the various Statutory Authorities of the final Designs as prepared by the Consultant; approval to be collected by the Lead Consultant	2.5 % PLUS Fees to be reimbursed as per Actual paid to the Licensing authorities
	Assist PWD in developing the Terms and Conditions, Payment Schedules and Contract Agreement etc. for the Implementation Partner/ Contractor.	1.5%
	<ul style="list-style-type: none"> Project Management Fees (33rd Week Onwards) 	30% (**) (**)- Consultants' payment would be linked to the actual % of work done at the site over the given period and as per the monthly

		<p>work plan.</p> <p>Hence, the payment is linked to actual project progress at site at this stage (% of work done). This is not a pro-rata payment over the construction period, instead will be mapped to the project progress at site.</p>	
	<p style="text-align: right;">TOTAL</p> <p>(Payments will be made within 21 days of bill submission after acceptance of the respective reports)</p>	<p>100%</p>	

Q 14	Time line for submission of architectural/structural and conceptual plan is very tight. Three stages of vetting, for 13 hospitals, clearance from six statutory bodies and incorporation of corrections in six weeks is indeed extremely difficult and the same needs to be extended	The time line has been worked out considering all aspects of the assigned task for the Lead Consultant.
Q 15	Soil testing report in four weeks means testing on day of issue of the job, Will this be possible?	The time line has been worked out considering all aspects of the assigned task for the Lead Consultant.
Q 15	Cost of tender document has been kept much in the higher side. It is requested to bring it down to Rs 5000	The cost of tender document cannot be changed.
Q16	Performance security of 10% has been kept very high for consultants. This is much higher even for contractors. Therefore, for consultants, this needs to be brought down. In addition, the PG format is in the name of the supplier. It is evident that this is not meant for Architects. LD clause for consultants is also not in practice. These need to be waived	Performance Security will remain unchanged
Q 17	BOQ for tender document based on preliminary drawing will vary largely with actual quantities	BOQ is to be developed with the working designs; hence there is no scope of any major variation at a subsequent stage. All the BoQs are to be submitted between 14 th and 16 th week after the development of the Final working designs.
Q 18	EMD can not be submitted by the Architect according to Council of Architecture (COA) with whom registration of the Architect has been made compulsory in this BID	EMD has to be submitted given the vast scope of work including Project Management.
Q 19	Who is the funding body for this project	Finance Department is utilizing the funds provided by Planning Commission, Government of India

Q20	Vertical expansion of the hospital is not a desirable input. Can this be changed?	In view of inadequate availability of the land, Multi-storied construction of the hospitals has been planned and approved.
Q 21	Who will provide the local disease pattern? Is it to be made through survey or from the data available from the Department of Health ?	Inputs will be available from the Departmental officers (DoHFW) through WBMSC
Q 22	There are already hospitals existing in the areas mentioned. Will the new hospitals work by sharing facilities and staff of the existing hospitals or will there be a completely new and separate plan for the new facilities?	Existing hospitals in selected locations are primary/ secondary healthcare facilities. The new units planned are Tertiary Healthcare units.
Q 23	Should the details of the Project executed and claimed as project experience be substantiated with the client certificates?	Yes, the Project experience as claimed for the Project value and scope of work (Tertiary Healthcare/ Number of beds etc.) should be substantiated with the work orders/ completion certificate showing the relevant details.
Q 24	Para 7, Approvals from Statutory authorities and local bodies shall be taken by WBMSC	No change in existing provisions

CV Format

1. Proposed Position:	
2. Name of Firm:	
3. Name of Staff:	
4. Profession:	
5. Date of Birth:	
6. Years with Firm/Entity:	
7. Nationality:	
8. Honours /Distinction:	
9. Key Qualifications:	
10. Education:	
11. Professional Experience:	

12. Key Publications (Summary Listing)	
13. Languages:	
14. Certification:	
<p>I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualification, and my experience.</p> <p>Signature -----</p> <p>Full name of staff member:</p> <p>Date:</p>	
15. Certified by the authority of the firm	<p>Signature -----</p> <p>Date:</p>

Additional Certificate for external consultant's/ SME's:

This is to certify that my CV has been submitted for the Consultancy Project of Tertiary Healthcare Projects using BRGF funds in West Bengal, exclusively for the firm/ consortium/ JV _____

(In case of independent consultants/ SME's, whose CV has been submitted)