

# WEST BENGAL MEDICAL SERVICES CORPORATION LTD.

(Wholly Owned by the Government of West Bengal)

CIN: U85110WB2008SGC126373

Regd. Off. : Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata – 700091

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Memo No: WBMSC/PROC-MANNEQUINS/733/14/0161

Date: 17.01.2017

## INVITING QUOTATION FOR ITEMS FOR SKILLS LABS

West Bengal Medical Services Corporation Limited is inviting sealed quotation from reputed/experienced vendors for supply of the following equipments:

ITEM	QTY
Statue Meter and Plain Measuring Tape [1 set = 1 (one) Statue Meter and 1 (one) Plain Measuring Tape]	04 sets
Plastic Trays (12'X15')	170

Last date and time of quotation submission	Date & time of opening of quotation (Technical & Financial Bid)
24.01.2017 up to 03:00 PM	24.01.2017 after 03:30 PM
Bid opening venue	West Bengal Medical Services Corporation Limited, Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091

Prospective bidders are requested to submit the bid in a sealed cover addressed to the Managing Director, West Bengal Medical Services Corporation Limited, Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091 within the stipulated date & time.

Bidders are instructed to submit their bid consisting of two sealed envelopes called "Technical Bid" & "Financial Bid".

The Technical Bid shall comprise the following:

- PAN card
- VAT registration certificate
- Trade Licence
- Legal Metrology Licence (if applicable)
- Tender document must be submitted alongwith all the relevant documents.

The Financial Bid shall comprise the following:

Rate must be given in the format provided for the items enclosed under **Annexure 'A'**. Rate per unit as mentioned in the format must be inclusive of all taxes. Quoted price in any other format will be treated as cancelled.

**Period of validity of Bids:**

Bids shall remain valid for a period of sixty (60) days after the bid submission deadline prescribed by WBMSCL. A bid valid for a shorter period shall be rejected by WBMSCL as non responsive. In exceptional circumstances, prior to expiration of the bid validity period, WBMSCL may request bidders to extend the period of validity of their bids. The requests and responses shall be made in writing. In such case the bid security shall also be extended for a corresponding period. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request shall not be required or permitted to modify the bid.

**Submission, sealing and marking of bids:**

Bidders will submit the Technical Bid and Financial Bid sealed in individual envelope and enclose both the original Bids separately in a sealed envelope, which shall:

- a) Bear the name and address of the Bidder as well as the Bid reference number.
- b) Be addressed to  
Managing Director,  
West Bengal Medical Services Corporation Limited, Swasthya Sathi, GN-29,  
Sector-V, Salt Lake, Kolkata-700091
- c) The envelopes containing Technical and Financial bids should also be similarly marked clearly stating: "Technical Bid/ Financial Bid" as well as Bid reference number.
- d) If the envelope(s) is not sealed and marked as required, WBMSCL will assume no responsibility for the misplacement or premature opening of the bid.

### **Deadline for submission of Bids**

- a) Bids must be submitted by the bidder at WBMSCL, Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091 latest by 03:00 PM on 24.01.2017.
- b) WBMSCL may, at its discretion, extend the deadline for the submission of bids by amending the bidding documents, if felt necessary.
- c) WBMSCL shall not consider any bid that arrives after the deadline for submission of bids, or that which has not been received at the stated address within the deadline of submission for bid. Any bid received by WBMSCL after the deadline for submission of bids shall be declared as rejected.

### **Bid opening**

- a) WBMSCL or its duly authorized representative or committee will open tenders in the presence of intending bidders who may be present at the time of Bid opening. The Technical qualification and responsiveness of the bid will be checked first.
- b) A bid will be considered as non responsive and will be rejected/ cancelled under the following conditions:
  - Does not have any of the documents as mentioned in Technical/Financial Bid envelope.
  - Does not have the required technical eligibility as per documents submitted by the bidder.
  - If the bidder submits conditional bid.
  - If the bidder submits incomplete bid price as per price format.
  - If the bidder does not accept important contract conditions.
- c) Financial Bid will be opened only in case of those bidders who have submitted substantially responsive bid and who have qualified as per qualifying criteria set for the bid. On opening of the Financial Bid, the committee will enter the amounts of the tenders in a Comparative Statement form.

## Terms and Conditions

1. Tender must be inclusive of all charges i.e. CST/VAT/Excise Duty, Delivery etc.
2. The price to be quoted in Indian Rupee only.
3. The timeline for completion of work should not be more than 30 days.
4. WBMSCL may at any time by written instruction vary the quantity by 40% (forty percent) above or 20% (twenty percent) below the original Contract quantity of individual goods at the accepted terms & conditions. The price for the additional quantity of individual goods will be as per the contracted price of this bid.
5. No interest will be payable against earnest money or security deposit.
6. Each bidder shall submit only one tender.
7. WBMSCL will evaluate and compare the tender determined to be substantially responsive i.e. which (a) properly signed, (b) Conform to the terms and conditions, and specifications.
8. WBMSCL reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders, and does not bind to accept the lowest rate.
9. The bidder whose bid is accepted will be notified of the award of contract.
10. Payment shall be made within 30 days after delivery & commissioning of goods, against submission of bills.

Sd/-

**Managing Director**

**Memo No: WBMSC/PROC-MANNEQUINS/733/14/0161**

**Date: 17.01.2017**

Copy forwarded for information and necessary action to:

1. Manager (Accounts), WBMSCL
2. Manager (IT), WBMSCL with the request to upload the notice in the website of the WBMSCL.
3. Office copy.

Sd/-

**Managing Director**

### Annexure-A

Sl. No.	Name of the Items	Quantity to be delivered					Rate per unit for Minor Equipment including Taxes and Delivery Charges	Total
		Each Skills Lab	16 Skills Lab*	College of Nursing, ID&BG Hospital	Tamluk Skills Lab	Total Qty		
		(a)	(b)	(c)	(d)	(e) = (b) + (c) + (d)		
1	Statue Meter and Plain Measuring Tape	0	0	2sets	2sets	4 sets		
2	Plastic Trays (12'X15')	10	160	0	10	170		

#### \*List of 16 Skills Lab in West Bengal

Sl. No.	Name	District
1	Skills Lab, Nursing Training School, Bankura Sammilani Medical College & Hospital	Bankura
2	Skills Lab, Hemtabad BPHC	Uttar dinajpur
3	Skills Lab, Nursing Training School Suri Sadar Hospital	Birbhum
4	Skills Lab, Nursing Training School Balurghat	Dakshin Dinajpur
5	Skills Lab, Nursing Training School Barasat District Hospital	North 24 Parganas
6	Skills Lab, Nursing Training School, B.M. Bangur	South 24 Parganas
7	Skills Lab, Nursing Training School, Deben Mahato Sadarm Hospital	Purulia
8	Skills Lab, Nursing Training School, Midnapur Medical college & Hospital	Paschim Medinipur
9	Skills Lab, Nursing Training School Murshidabad	Murshidabad
10	Skills Lab, Nursing Training School, MJN Hospital	Coochbehar
11	Skills Lab, Nursing Training School Alipurduar District Hospital	Alipurduar
12	Skills Lab, Nursing Training School Howrah District Hospital	Howrah
13	Skills Lab, Nursing Training School Nadia District Hospital (Saktinagar Campus)	Nadia
14	Skills Lab, Nursing Training School Jalpaiguri District Hospital	Jalpaiguri
15	Skills Lab, Nursing Training School, Chinsurah District Hospital	Hooghly
16	Skills Lab, Nursing Training School Malda Medical College & Hospital	Malda